



# Employment Opportunity

## Early Years Summer Camp Leader

**Parks & Environmental Services – SEAPARC**



Competition	<b>19/052</b>
Status	<b>Auxiliary</b>
Hours of Work	<b>Up to 40 hours per week</b>
Rate of Pay	<b>\$20.42 per hour &amp; 14% in lieu of benefits</b>
Accepting Applications Until	<b>4:00pm on March 25, 2019</b>
Notes	Term position, anticipated June 24 – August 30, 2019, with training in the last week of June.

### Summary

Under the supervision of the Recreation Program Coordinator and the Recreation Program Assistant, the Early Years Summer Camp Leader is responsible for the planning and implementation of SEAPARC mini adventure camps and programs for children/youth in the Sooke and Juan de Fuca Electoral area. This will include leadership, guidance and direction of assistant leaders and volunteers to operate the program. Hours based on operational requirements.

***This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.***

### Duties & Responsibilities

- Responsible for the delivery of safe, healthy and enjoyable camps for children aged 3-5 years.
- Act as a liaison between general public and SEAPARC, when necessary.
- Communicates and works cooperatively with participants, parents, coworkers and supervisors.
- Monitors use, distribution and excessive consumption of program equipment.
- Leads and plans designated camp activities.
- Follows all policies, procedures, and standards of the CRD.
- Performs other related duties as required.

### Qualifications

- Completion of Grade 12. University/college post-secondary school courses would be considered an asset.
- Experience, knowledge and skills to lead recreation programs for children and youth.
- Emergency First Aid certification (or willingness to obtain)
- Ability to lead a variety of recreational activities, including sports, games, art and crafts.
- Excellent communications (verbal and written), interpersonal, and customer service skills are required.
- Experience working with children in a similar/related capacity.
- Experience leading recreational programs.
- Leadership abilities including role model behaviours, as well as demonstrating sound judgment while creating a positive, enthusiastic & fun environment.

## Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at [www.crd.bc.ca](http://www.crd.bc.ca) under "Careers".

**The CRD wishes to thank you for your interest and advises that only those candidates under active consideration will be contacted.**