



Making a difference...together

Employment Opportunity

PARK ATTENDANT

Parks & Environmental Services – Regional Parks

Competition	19/028
Status	Auxiliary (up to 19 positions)
Hours of Work	80 hours bi-weekly
Rate of Pay	\$24.24 per hour (plus 14% in lieu of benefits)
Review of applications begins	4:00pm on March 1, 2019
Notes	

Summary

The Park Attendant performs a variety of routine janitorial, park facility maintenance and public relations duties. These duties are normally performed with a team of other Park Attendants and Park Maintenance Workers. The position requires some independent judgment and the ability to effectively respond to non-routine situations as they arise. Excellent public relations skills are essential for this front line position.

The anticipated length of this term assignment is approximately 17 weeks.

This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position

Duties & Responsibilities

- Conducts routine clean-up of all park facilities and grounds.
- Assists in ensuring all park buildings, vehicles and equipment are secure.
- Takes steps to repair or secure any hazardous conditions and notifies immediate supervisor.
- Provides information to park visitors in a positive, courteous and professional manner.
- Educates park visitors in park protection regulations and enforces regulations when required in a positive, courteous and professional manner.
- Works cooperatively with volunteers and partners.
- Assists in the set-up of park special events as required.
- Assists in the suppression of brush and forest fires as required in accordance with WorkSafe BC regulations and BC Ministry of Forests fire suppression regulations.
- Ensures all work is performed in accordance with WorkSafeBC regulations and CRD Regional Parks policies and procedures and that all required data collection forms and other report are completed and submitted.
- Operates a variety of CRD Regional Parks vehicles (two and four wheel drive) and the special events trailer.
- Operates work boats on lake surfaces.
- Operates standard power tools and equipment.
- Follows all policies, procedures and standards of the CRD.

- Performs other related duties as required.

Qualifications

- Valid WorkSafeBC Occupational First Aid Level 1 certification.
- Pleasure Craft Operators Card (PCOC) an asset.
- Excellent communication (verbal and written), interpersonal and customer service skills are required.
- Knowledge of CRD Regional Parks policies, procedures and regulatory bylaws.
- Knowledge of Workplace Hazardous Materials Information System (WHMIS).
- Experience in public relations and able to work cooperatively in a team environment with park staff and other agencies.
- Basic knowledge of and experience in the operation of small equipment (small two stroke and four stroke engines).
- Able to understand and carry out verbal and written instructions.
- Previous experience in related fields of work with a demonstrated interest in park work.
- Dealing with difficult situations in a positive, courteous and effective manner.
- Physically fit and able to perform heavy manual labour in all weather conditions.
- Must possess a valid BC Driver's Licence.
- Will be required to provide a drivers' abstract.

Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under "[Careers](#)".

The CRD wishes to thank you for your interest and advises that only those candidates under active consideration will be contacted.

