



Making a difference...together

# Employment Opportunity

## Day Camp Leader

### ***Parks & Environmental Services – Panorama Recreation***

Competition	<b>19/037</b>
Status	<b>Auxiliary (March 18 – 29, 2019)</b>
Hours of Work	<b>Up to 40 hours weekly</b>
Rate of Pay	<b>\$20.42 per hour plus 14% in lieu of benefits (w/ percentage in lieu equals \$23.28 per hour)</b>
Review of applications begins	<b>4:00pm on February 25, 2019</b>
Notes	

### **Summary**

As an important member of the community recreation team, the Day Camp Program Leader is responsible for planning active, fun and engaging programs for children and youth aged 6 to 12 years. Preparing and leading a variety of indoor and outdoor activities, along with leading exciting out trips, the successful applicant will have a positive impact on the families whose children are in attendance. Get ready for summer fun with this opportunity to play like a kid again!

*This position requires an acceptable criminal record check. The applicant/incumbent will be required to undergo a criminal record check in order to work in this position and to report to their supervisor if any criminal charges are laid against them that may be related to their employment in this position.*

### **Duties & Responsibilities**

- Responsible for the planning and implementation of daily camp activities involving up to 30 children (5-12 years) per week.
- Out trip and supply preparation.
- Budget maintenance
- Providing direction to assistant leaders and volunteers assisting with program operation.
- Follows all policies, procedures and standards of the CRD
- Performs other related duties as required.

### **Qualifications**

- Completion of Grade 12.
- Class 4 driver's license required, prior to commencing position.
- Experience developing and leading recreational programs.
- Experience working with children in a similar/related capacity.
- Standard First Aid (or be willing to obtain prior to June 2018).
- Excellent customer service, communication (both verbal and written), organizational, interpersonal, and public relations skills and experience are required.

### **Applications**

To apply for this exciting opportunity, please submit your resume and covering letter online at [www.crd.bc.ca](http://www.crd.bc.ca) under "[Careers](#)".

**The CRD wishes to thank you for your interest and advises that only those candidates under active consideration will be contacted.**