

APPLICATION FOR COMMUNITY PARK EVENT USE

Fill out and email the form to penderparks@crd.bc.ca at least 4 weeks prior to the event.

For events attracting 25 or fewer participants, please fill out Part A only

For events attracting 26-125 participants, please fill out Part A and B

PART A

Name of Organization/Party: _____

Contact Name: _____ Commissioner Name (initial contact): _____

Contact Phone: _____ Commissioner Phone: _____

Location of Event: _____

Event Start Date: _____ Event Finish Date: _____

Event Start Time: _____ Event Finish Time: _____

Type of Event: _____

Number of Participants: _____

Extent of Exclusive Use: (whole park, part of park, specific area) _____
(A special request for exclusive use of whole park must be made with application)

PART B

1. Does your event require any of the following amenities or services? (Circle Yes or No)
Please note, with the exception of outhouses, the following amenities and services are not provided at PIPRC parks.

- | | | | |
|-----------------------|---------|-------------------------|---------|
| Water:..... | Yes, No | Cooking facilities..... | Yes, No |
| Electricity:..... | Yes, No | BBQ pits/stations..... | Yes, No |
| Portable toilets..... | Yes, No | Tables, chairs..... | Yes, No |
| Garbage cans..... | Yes, No | Portable shelters..... | Yes, No |
| PA system, music..... | Yes, No | | |

2. Does your event require transportation to and from the ferry?

Transportation to site: ... Yes, No

Parking:..... Yes, No

Please note parking is limited at our parks; however ride sharing, public transportation or commercial taxi service is available on the Pender Islands.

3. Does your group or organization have liability insurance for this event?..... Yes, No

Groups and organizations require third party liability insurance to use our parks for events that attract 26-125 participants. If applicants don't have their own liability insurance, third-party liability coverage can be arranged through the CRD (Capital Regional District).

4. Event Impacts: (circle the appropriate impact level for the event)

Noise level: Low, Medium, High.

The personal information collected in this form is allowed under Section 26(c) of the Freedom of Information and Protection of Privacy Act for the purposes of administering your PIPRC Special Event application. Please contact Manager, Service Delivery, SGI Planning, PO Box 1000, 625 Fisgard Street, Victoria, V8W 2S6 at 250.360.3275 if you have questions about the collection or use of this information.