

## 2024-2025 Ready Step Roll Schedule and Local Government Role

	Activity/Milestone	Date	Local Government Role
Start-Up	School application period	December 11, 2023 to February 27, 2024	Reach out to schools to encourage them to submit applications that align with local government planning & budgets
	Local government commitment due	Friday, March 15, 2024	CRD will inform local government staff of schools that applied & provide staff with an RSR Commitment Form - required for final school selection process.
	Applicant evaluation and selection	March 2024 (announced April 2024)	
	Program launch	April 2024	Start-up meeting with CRD RSR staff
Data Collection and Analysis	Baseline & HandsUp! surveys	May/June 2024	N/A
	Local government data collection (GIS, traffic and alignment with other plans/projects)	June 2024 and March 2025	Provide GIS data, traffic data & relevant local government plans/projects
	School neighbourhood pre-walkabout	End of 2023/24 school year or start of 2024/25	Municipal staff, Principal/Vice-Principal & RSR staff attend ( <i>approx. 2 hours</i> )
	School neighbourhood walkabout	September/October 2024	Local government staff, Principal/Vice-Principal, parent reps, ICBC staff & RSR staff attend ( <i>approx. 2 hours</i> )
	Data analysis (RSR staff)	June – October 2024	RSR staff touch base with local government staff to share data collection results and discuss next steps
Action Planning and Implementation	Draft action plan	Fall 2024 – Winter 2025	Review & provide comments & short/long term commitments to draft Action Plan
	Draft plan your route map	Winter 2024/2025	
	Education/Encouragement/Equity activities and/or events	Fall 2024 to June 2025	Support approvals for activities/events (i.e. Street closures for School Streets, Signage for Walk & Wheel for 5)
	Action Plan Implementation	Fall 2024 ongoing	As per local government process, plan/budget/implement action items
	Finalize Action Plan and Plan Your Route map	Fall 2025	Communication between municipal staff and RSR staff to finalize drafts
Wrap-Up	Program close	Fall 2025	Receive final deliverables and share with public audiences; provide feedback
	Ongoing action implementation	Fall 2025 onwards	Local governments to continue to implement actions as identified in the Action Plan