

Terms of Reference

CITIZENS ADVISORY PANEL for REGIONAL PARKS STRATEGIC PLAN

CRD | Regional Parks

INTRODUCTION

Regional Parks is embarking on a process to prepare a strategic plan for the period 2010 to 2019. The Regional Parks Strategic Plan will provide a set of guidelines that will define the long-term “big picture” framework for managing the regional parks and trails system.

As part of the community engagement process to prepare the strategic plan Regional Parks is establishing a Citizens Advisory Panel (CAP). The Terms of Reference for the CAP is outlined in this document.

PURPOSE

The purpose of the CAP is to provide advice to the Regional Parks Committee on the preparation of the Regional Parks 2010 to 2019 Strategic Plan and to recommend a Regional Parks Strategic Plan to the Regional Parks Committee.

MEMBERSHIP

The CAP will be made up of at least 20 people. Membership will be made up of:

1. 13 people selected from the three sub-regions in the CRD and one person from each of the three electoral areas:
 - a. Five people from the Core (Saanich, Victoria, Oak Bay, Esquimalt and View Royal);
 - b. Three people from the Saanich Peninsula (North Saanich, Central Saanich and Sidney);
 - c. Five people from the West Shore (Colwood, Langford, Highlands, Metchosin and Sooke); and
 - d. One person from Southern Gulf Islands, Salt Spring Island and Juan de Fuca electoral areas.
2. Four youth who will be attending high school in 2009/2010 and 2010/2011. The goal is to have one person from each of the four CRD School Districts (Gulf Islands, Saanich, Greater Victoria, Sooke).

Members will be selected by using the following criteria:

1. An interest in and knowledge of regional parks in the CRD.

2. An interest in the future of the region.
3. Familiarity with the range of interests to be addressed in the project (i.e. park management, conservation, outdoor recreation, strategic planning).
4. A willingness to commit volunteer time of approximately 18 months to the project. This will include monthly to bi-monthly CAP meetings, several public meetings, a workshop, field trips and other project-related meetings.
5. Ability to work in a group and develop agreement with people who may hold different views.
6. Achieve a balanced representation based on gender and age.
7. Represent the public interest in a regional context rather than any organization or specific interest.

SELECTION PROCESS

The CRD will invite the public to apply for membership on the CAP.

A six-person selection group will review the applications, assess the application on the selection criteria and make recommendations to the Regional Parks Committee regarding appointment to the CAP. The six-person review group will consist of one member from the Regional Parks Committee and one staff member from:

- Regional Parks;
- Inter-Municipal Parks and Recreation Directors Committee;
- Local government in a planning department;
- BC Parks; and
- Parks Canada.

APPOINTMENT

The CAP members will be appointed by the CRD Board for the length of the project.

To apply or for more information:
Capital Regional District | Regional Parks
250.478.3344
crdparks@crd.bc.ca
crd.bc.ca/parks

Application Form

CITIZENS ADVISORY PANEL for REGIONAL PARKS STRATEGIC PLAN

CRD | Regional Parks

Please fill out the application below. Use additional paper if required. The application form may also be completed and submitted online at www.crd.bc.ca/parks/strategicplan.

1. Name: _____

Address: _____

Phone: _____ Email: _____

Age: 15-18 19-29 30-40 41 to 51 52 to 62 63 and over

2. In which CRD region or electoral area do you reside:

- Core (Saanich, Victoria, Oak Bay, Esquimalt, View Royal)
- Saanich Peninsula (North Saanich, Central Saanich, Sidney)
- West Shore (Colwood, Langford, Highlands, Metchosin, Sooke)
- Southern Gulf Islands
- Salt Spring Island
- Juan de Fuca

3. Briefly describe your interest in and knowledge of regional parks in the CRD.

4. What is your vision for the future of the regional parks and trails system?

5. Outline your familiarity with the range of interests to be addressed in the project (i.e. park management, conservation, outdoor recreation, strategic planning).

6. Describe your experience working in group settings.

7. How would you represent the public interest in this planning process?

8. Are you willing to commit volunteer time of approximately 18 months to the project? This will include monthly to bi-monthly CAP meetings, several public meetings, a workshop, field trips and other project-related meetings. Yes No

Submit by June 12, 2009 to:
CRD Regional Parks
490 Atkins Ave., Victoria, BC V9B 2Z8
E: crdparks@crd.bc.ca | F: 250.478.5416

