

Terms of Reference



ELK/BEAVER LAKE RECREATIONAL USE ADVISORY COMMITTEE

PREAMBLE

Elk/Beaver Lake Regional Park was established in 1966, is just over 422 hectares in size and has the highest visitation of all the regional parks. There are many water-based recreational uses of Elk/Beaver Lake (e.g., fishing, rowing, water skiing, paddle sport, swimming, and wildlife viewing), all of which have increased in demand and therefore, from time to time, conflicts occur between users.

In March 1992, the Capital Regional District (CRD) Board adopted the Elk/Beaver Lake and Bear Hill Management Plan (Bylaw 2001). In 1993, the Board established the Elk/Beaver Lake Recreational Use Advisory Group. This Advisory Group consisted of stakeholders who represented various recreational interests on Elk/Beaver Lake. The Park Management Plan was amended in April 1995 through Bylaw 2303. The revision included the statement that “a standing recreational use advisory group shall be established.”

When a new management plan is undertaken for Elk/Beaver Lake Regional Park, the need for this standing advisory group will be reassessed.

The group’s official name is to be:

Elk/Beaver Lake Recreational Use Advisory Committee

1. PURPOSE

The purpose and objectives of the Elk/Beaver Lake Recreational Use Advisory Committee (EBLRUAC) are to provide advice and guidance to Regional Parks, CRD Regional Parks Committee and the CRD Board through the following functions:

- a) The primary role of the EBLRUAC is to provide advice and guidance on appropriate water-based recreational uses of Elk/Beaver Lake, and to act in a spirit of cooperation and collaboration with other recreational stakeholders that is fitting of the CRD Regional Parks mandate.
- b) To provide a forum for collaborative problem-solving for all water-based stakeholders.
- c) To provide advice on temporary boating restrictions related to permitted lake use events to the appropriate governing bodies.
- d) To identify recreational use interests, trends and opportunities.
- e) To identify recreational use conflicts and issues and define ways that recreational use conflicts can be resolved.

- f) To make recommendations on strategies for the management of recreational use on the water and for access to the lake to appropriate governing bodies and to assist in the monitoring and evaluation of those recommendations.

2. ESTABLISHMENT AND AUTHORITY

- a) The CRD Board will appoint the advisory committee members, as outlined in section 3, upon receiving recommendations from CRD Regional Parks staff.
- b) EBLRUAC recommendations on lake-use events on Elk/Beaver Lake will be submitted to Regional Parks and the federal Department of Transport for their consideration by means of the official meeting minutes.
- c) Members of the EBLRUAC will act as a liaison for their representative agency and are expected to keep them informed and engaged on the activities of the EBLRUAC.

3. COMPOSITION

- a) CRD Regional Parks will Chair the advisory committee. The advisory committee shall consist of members representing a diversity of water-based recreational use at Elk/Beaver Lake as follows:

Agency Liaisons	Organization Representatives	Appointments (advertised positions)
Transport Canada	Victoria Rowing Society	One individual from the general public who can represent motorized recreational use
Saanich Police Department	Victoria Golden Rods and Reels	One individual from the general public who can represent the swimming community
BC Ministry of Environment	Haig Brown Fly Fishing Association	Two individuals from the general public

The term of the appointed advisory committee members will be no more than 3 years.

4. PROCEDURES

- a) The EBLRUAC will meet at least twice yearly and at the call of Regional Parks.
- b) All regular meetings of the EBLRUAC will be open to the public who may attend as observers. Any interested members of the public are asked to contact Regional Parks prior to attending.
- c) In its deliberations and in making any recommendations, EBLRUAC members will comply with all applicable laws and policies, including but not limited to the CRD Board Procedures Bylaw and this Terms of Reference.

- d) The EBLRUAC will make every effort to make recommendations by consensus but, if necessary, the EBLRUAC will decide by a simple majority of those members present.
- e) Any EBLRUAC member who has a conflict of interest or potential conflict of interest (personal, financial, professional, etc.) in any matter before the Advisory Committee, its subcommittees or working groups, shall preclude themselves from any action on that matter, including discussions and voting actions.

5. RESOURCES AND SUPPORT

- a) The Manager of Visitor Services, Regional Parks will lead the coordination of the EBLRUAC, and act as the liaison for the EBLRUAC, the CRD Regional Parks Committee and the CRD Board.
- b) Minutes and agendas are prepared and distributed by CRD Regional Parks staff.

Approved by CRD Board July 14, 2021