



DECISIONS AND ACTIONS

Steering Committee
 Tuesday, April 14, 2015
 Colwood Municipal Hall

Present: Joe Richardson, Nancy Wilkin, Jason Nault, Judy Nault, Judith Cullington, Phil Lambert, Ivo Vander Kamp, Kerri Trace, Gayle Johnston, Kitty Lloyd

Guests: Katherine Herald and Karen McKeown, RRU

DECISIONS				
1	ELSI will hold the annual broom pull on Saturday May 2, 10am – 12:30pm			
2	ELSI will participate in RRU Mother's Day Paint-In May 10 th ; lagoon watershed model has been booked			
3	ELSI will participate in Canada Day at Fort Rodd Hill, watershed model to be booked			
4	ELSI will hold a beach clean-up September 13 th			
Next Meeting:				
ACTIONS			ACTION BY	DUE
1	Take photos of any dead birds that may have hit the wires at the bridge	All		If/when this occurs
2	Explore idea of holding an event at the lagoon where the road is closed	Judith		May/June
3	Organize a sign for the dune grass planting plots at the lagoon	Sue/Cynthia		ASAP
4	Send new RRU 5-yr Sustainability Plan to ELSI for review	Nancy		When available
5	Discuss enforcement of dogs-on-leash policy on RRU property	Nancy		ASAP
6	Send Kitty powerpoint presentation about park plan for Royal Bay area that was presented to Council 13 April	Ivo		ASAP
7	Look up minutes of 13 April Colwood council meeting where decision was made regarding Ocean Grove rezoning application	Kitty		When posted
8	Contact Greater Victoria Green Team about helping at the Broom Pull May 2; create and distribute poster for this event	Kitty		ASAP

INFORMATION

Approval of agenda – Order of items changed; RRU 75th Celebration at top of agenda

Review of actions from Feb 10 meeting:

- Presentation and Bee Creek watershed tour with Patrick Lucey (Aqua-Tex Scientific Consulting) was held on March 4th. Patrick gave a great presentation about creek “proper functioning condition” assessment process, using Bee Creek as an example. Promised to give Part 2 of the tour at a later date, focused on the Colwood Creek area

- Explore idea of holding an event at the lagoon where the road is closed: Judith spoke with Sandra Russell at Colwood, definite interest in this, probably one event for this year, have to complete budget process to see if resources can be put towards this; Judith will contact Sandra after budget is passed and continue follow up
- No sign is up yet at the dune grass plantings, although surrounding fences are still intact.
- RRU 5-yr Sustainability Plan: Nancy reported that the review by RRU administration is almost complete, once approved the plan will be released for review

Royal Roads 75th anniversary celebrations – Karen McKeown, Manager, Government & Stakeholder Relations RRU; Katharine Harrold – (new) Vice President, Communications and Advancement

- Whole suite of activities planned throughout 2015, starting with the sunset ceremony on Saturday April 25th 6:45 – 8:30pm; ceremony is 35 minutes in total
- Last traditional military sunset ceremony of this kind was in 1995
- Theme colour is red as a nod to history of cadets and their red serge uniforms
- Cadets from RMC Kingston, Naden band from CFB Esquimalt, US air force cadet band will perform
- Lone piper will play on the turret of Hatley Castle
- Fly-past by Canadian Snowbirds; planes will not fly lower than 1000ft altitude, 2 second fly-past: out to sea then back again; fireboats will be ‘performing’ too
- Celebration will be at former parade square, now the lower parking lot
- Open to the public, hoping for 3,000 people
- Celebrating 50 years as a military college, 25 years as Royal Roads University

Other events throughout the year to celebrate 75th:

- Panel discussions, dialogues on diversity, lots of student involvement
- Events will include:
 - Mother’s Day Paint-In (May 10) – 75th celebration will be highlighted; suggestion to ask Cindy Moyer to write a piece about the history of the Paint-in
 - June – convocation; launching a storytelling ‘microsite’ highlighting graduates from past decades; open for past students to post stories as well as the general public who have connections to and stories about Royal Roads
 - September homecoming event - lots of military typically attend that; also a global alumni event, expect 200 alumni and family from Asia to attend
 - October – President’s gala (a main fundraiser); leadership symposium - all honorary degree recipients come back and speak about how their messages have changed over the years since graduation
 - November convocation - final event of the year
- 75th anniversary wordmark will be used on all communications
- More info at www.Royalroads.ca/75

Other RRU items discussed following presentation:

- **Dog on leash policy at RRU** – Can something be done to encourage dog owners to actually obey the on-leash regulation? Many pay no attention to this, now there are two classes of nature kindergarten kids on site regularly; what about putting up signs at the gates?
- **BMX bike trail** has been made on RRU property, near a big field of broom adjacent to Colwood School, beside a well-used bike trail; probably need to construct a new bike lane on that trail

- **ACTION:** Nancy will talk to security about the dog walkers; security guards only stop people on the campus, not in the far reaches of the property.
- There are two different leases on the DND land that RRU holds: core area, full control of that area, 100 yr lease; other lease is 45 years, less control on that part of the property further from the core
- DND has \$40,000 budget (over 5 years) for removing invasive plants on their area of the property, which they carry out diligently; RRU has no funding for similar work on their leased lands adjacent to cleared DND areas; students are doing a 5 year study on how they could mirror that plan and address the invasive plants effectively on a small budget; final report for this project expected at the end of August.

Development Updates:

Royal Bay:

- Going ahead as planned, single family lots near school, environmental development plan there as well
- Expecting new application soon for Meadowlands area
- Presentation at council last night for Meadow Park plan; council needs to decide if municipality will be able to maintain the park as envisioned by developer; it's fairly elaborate, with a waterway that is also a storm water channel, and wouldn't have water for part of the year; construction with natural materials, several different types of lighting, planning to establish a Garry oak meadow ecosystem in the park
- **ACTION:** Ivo will forward a copy of the powerpoint that was presented to council 13 April

Ocean Grove:

- Went to council for 3rd reading for OCP and land use amendments; OCP went forward
- Reduced number of single family lots was approved, zoning permission originally allowed for 85 sf lots, but when council asked for plans, developer showed only 20 lots, and no explanation as to where the remaining lots would be
- Council is holding them to the 20 sf lots indicated in the site plan, as this is what was presented at the public hearing
- Area 7 on site plan map will have no small lots, only in Area 8
- **ACTION:** Kitty will check minutes from 13 April council meeting to see exact wording of the amendment adopted

[*Update:* amendment to Bylaw 1564 adopted by Colwood Council 13 April, reads as follows: "Colwood Land Use Bylaw No. 151, 1989, Amendment No. 43 (Comprehensive Development CD6 Zone – Ocean Grove), Bylaw No. 1564, 2015" that the maximum permitted number of single family dwellings and duplex units shall be reduced from 85 to the 20 units depicted on the proposed site plan"]

- Not sure if developer will go ahead with plans after all
- Connection to Seafield Rd - city is not ceding that; council did not approve losing that right of way
- What about egress through Goldfinch?
 - Will be as drawn on OCP amendment, i.e. there is a connection between Seafield and Goldfinch, but it's circuitous
- Concerns brought up at the public hearing about road access through the property
- Developer offered to construct temporary sidewalk along Heatherbell during construction
- Timing of improvements – when build-out reaches 350 units total, including the 88 already there, i.e. not after 350 + 88

- Development agreement needs to have 4th reading, then development permit application submitted; at that point city would look at form and character and environmental reports
- Permit would be done in-house, not a public process, but would solicit ELSI comments as a referral group, also Ministry of Environment, Archaeology Branch, DFO, internal departments, service providers like BC Hydro and Fortis

Pacific Landing

- Kerri Trace, planner working on Pacific Landing development, gave a summary of the progress to date
- Development permit, environment and form and character for Phase 1 of planned development were submitted
- Development Agreement to be revised to address ambiguous wording, including offsite works and green building features
- Asking for variance to rear yard setback and separation between buildings
- Part of development permit review, suggested zoning text amendment requiring developer to make a contribution to affordable housing fund
- The DVP and zoning text amendment will have to go back to council
- Schedule? Hoping to go to Planning and Land Use Committee for May 19th meeting; there will be 3 applications, different process for each
- Original rezoning done in 2008, many things have changed since then, part of offsite works need to be addressed, specific to this development
- Question: Who gets the referral for rear yard setbacks at RRU? This is for the underground parking which has a bigger footprint than the building that it's beneath
 - Dan Tulip is likely RRU staff person, please copy Nancy on correspondence
- ELSI will be a referral group for this development permit process

Other Planning Department updates:

- “Places and Spaces” research, led by RRU and Canada research chair on sustainability
- Computer software model looking at sustainable community model, based on GIS data for the municipality, including land use, building permits, etc

Interpretive Signs, Mural, Ceremony

- Ivo reported that signage at lagoon is an ongoing project, Michael Baxter leading that initiative, haven't heard anything new, intent is to include signage for way finding to direct people to lagoon
- ELSI offered to help facilitate the process with First Nations, to provide introductions and help smooth the way for Colwood to move the process forward so signs and mural can finally be installed.
- Suggestion that it would be great timing if this could happen when Ocean Blvd is closed at the lagoon for an event this summer

Discussion: ELSI consultation process

- Need a document, (eg development plan, proposal) to review and/or presentation from proponent as part of consultation process
- Need an appropriate timeline in order for all ELSI members to have time to provide input and comments and a coordinated response developed and submitted
- From Colwood: ELSI will be consulted as a referral group for all developments in the vicinity of the lagoon

Outreach events 2015:

- **Broom Pull:** Sat. May 2nd from 10am – 12:30pm
 - Kitty had the PullerBear repaired
 - **ACTIONS:**
 - Contact Greater Victoria Green Team to see if they can help
 - Make a poster, contact Colwood, RRU
 - ELSI – bring tools, juice, cookies
- **Mother's Day Paint-in at RRU:**
 - Set up starts at 9am, event runs from 10 – 4pm
 - Kitty will send a call for volunteers
- **Canada Day at Fort Rodd Hill**
 - Watershed model will be booked
 - Kitty will send a call for volunteers
- **Beach Clean-up** Sunday September 13, through Great Canadian Shoreline Clean-up

Coordinator Updates

- **ELSI Annual Report 2014**
 - please provide any final comments ASAP
- **BioBlitz at Fort Rodd Hill**
 - May 22 – 23, information has been sent to ELSI volunteers
- **Water quality objectives:**
 - Going through municipal consultation process now on draft objectives, public consultation to follow hopefully late summer/fall

Partner Updates:

RRU: BSc project on sense of place: cultural, historical, ecological; template is being used to create a campus guidebook; BSc team created a nature guide for the nature kindergarten, for Sooke school district; Deputy Min. of Advanced Education came to RRU today; very successful blended model of education where students are onsite part of the year, part time online, 3rd and 4th year are done in 1 year; 5% of all funding is put away every year as a safeguard against cutbacks, 10% increase in enrolment in 2014, 5 year contract with unionized staff; this has been accomplished at a time when other universities are laying staff off; RRU keeps looking for new innovations, next “new thing”; newer students are looking more closely at how the finances of the university are being handled

City of Colwood/Jason: Council reviewed policy on memorial benches, new policy: benches are accepted as city property, cost for maintenance borne by donors (about \$200/bench/year to maintain); staff will work with ELSI on this; Jason reminded council that ELSI is against any new benches, as they cause disturbance to the dunes, and are rarely used; if rarely used as a bench, should consider another strategy for memorials

VNHS: Metchosin BioBlitz, VNHS gives \$200/yr for this; Island View Beach – public review of park draft management plan, CRD hopes that VNHS will support this; marine kiosk going in at Cattle Pt with interpretive sign describing marine life there

Meeting Adjourned: 4:30pm