

July 17, 2019

File: 2019-PCRP-22

Dear ALL PROPONENTS:

**RE: RFP NO. 2019-PCRP-22 SOOKE HILLS WILDERNESS REGIONAL PARK –  
SOUTHERN ACCESS PARKING LOT DETAILED DESIGN  
ADDENDUM NO.3**

In accordance with the provision contained in the “Instructions to Proponents” for RFP No. 2019-PCRP-22, Addendum No. 3 is hereby issued as a result of a “Request for Information” and a copy attached.

Yours truly,  
John Mooney  
Park Operations Supervisor  
Regional Parks  
Parks & Environmental Services

Attachment(s): 3

cc: Lynn Wilson, Park Planner, Regional Parks, Parks and Environmental Services  
Tony Nakata, Project Engineer, Parks and Environmental Services  
Karen Ward, Administrative Officer, Regional Parks, Parks and Environmental Services

ADDENDUM 3

RFP NO. 2019-PCRP-22

July 15, 2019

Response to "Request for Information":

Request for Information	Response:
<p>1.a. Tendering and construction services are shown to be provisional items in the RFP. Does the CRD require proponents to provide a written methodology, estimated level of effort and pricing for provisional items 1, 2 &amp;3?</p> <p>1.b. If so, will these fees be included in the proposal evaluation?</p>	<p>1.a. Yes.</p> <p>1.b no</p>
<p>2. Does the CRD have a preferred or prescribed level of commitment for contract administration and inspection services during construction?</p>	<p>No, it is up to the consultant to provide adequate service based on their experience with similar projects.</p>
<p>3. Will the CRD specify the period for construction so that all proponents are submitting on the same scope?</p>	<p>No. In appendix A, "Project Scope", articles 1h, 2f and 3d, the consultant is to recommend a preferred construction window.</p>
<p>4. Is an arborist tree survey required?</p>	<p>This is addressed in Addendum 2, but to further clarify, a tree survey completed by an arborist is not required. The detailed design should recommend that tree clearing should occur outside of the March 25 to August 10 nesting period for breeding birds. If vegetation clearing or construction is scheduled within the</p>

Request for Information	Response:
	<p>sensitive time period for breeding birds a QEP should conduct a nest search surveys a maximum of 7 days prior to the start of the work. If this is to occur, this will be done during the construction phase of the project and not the detailed design.</p>
<p>5. Do trees need to be topographically surveyed so they can be shown on the plan?</p>	<p>No. The detailed design for the parking lot/facility area should be marked in the field. The CRD will have the trees removed during the construction phase of the project.</p> <p>Additionally, the basic design area for access road/bridge site should be marked in the field. The CRD will have all the trees removed during the construction phase of the project.</p>
<p>6. Does a tree survey need to be completed to take additional efforts to preserve specific trees?</p>	<p>In appendix A, "Project Scope", 1.b., the CRD requests that the detailed design minimize forest canopy loss as much as possible using best management practices. The CRD is requesting that this component be done without an arborist assessment of the trees and without the trees being topographically surveyed.</p>
<p>7. Will an erosion and sediment control plan be required during the design phase or will this be determined at the time of construction?</p>	<p>The CRD would like to request optional pricing for consideration as part of the proposal. The optional pricing should include the acquisition of any required permits.</p>
<p>8. Will a Construction Environmental Management Plan, to be implemented at construction, be required as part of the design phase or will it be determined as part of the environmental monitoring process at the time of construction?</p>	<p>The RFP, #4 in Appendix A, requests a Class A estimate for retaining an experienced Environmental Monitor to prepare and oversee a Construction Environmental Management Plan as identified in the July 2018 Corvidae Environmental Impact Assessment Report. Interested parties may submit optional pricing to provide a Construction Environmental Management Plan and the service of overseeing it during construction.</p>

<b>Request for Information</b>	<b>Response:</b>
9. Will a full environmental assessment be required of the access road/bridge area?	If a further environmental assessment is recommended or required by any regulations, the consultant should provide optional pricing for CRD's consideration.