

Proposal Request Addendum



RFP No. CRHC-CP-CV-RFP 21/163

Addendum No. 3

By CRD Website and BC Bid

July 29, 2021

File: CRHC-CP-CV-RFP 21/163.3

TO ALL PROPONENTS

Dear Sir/Madam:

**RE: Campus View Affordable Housing Redevelopment Architectural Services
CRHC-CP-CV-RFP 21/163
Addendum No. 3**

In accordance with the provision contained in the "Instructions to Proponents" for RFP No. CRHC-CP-CV-RFP 21/163, Addendum No. 3 is hereby issues and a copy attached.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Lauren Miller', is written over a faint, light blue circular stamp or watermark.

Lauren Miller
Contracts Coordinator
Regional Housing

Attachment: 3/LM

Proposal Request Addendum



RFP No. CRHC-CP-CV-RFP 21/163

Addendum No. 3

Campus View Affordable Housing Redevelopment

Architectural Services CRHC-CP-CV-RFP 21/163

Addendum No. 3

TO ALL PROPONENTS:

This letter shall serve as confirmation that the revisions included herein as Addendum No. 3 shall form part of the Request for Proposals (RFP) Documents for RFP No. CRHC-CP-CV-RFP 21/163.

ADDENDUM NO. 3

1. **Clarification:** Item number 1 on Addendum No. 1 provides clarification on the consultant team being requested under this RFP and clarifies that the Architect just needs to bring in the Energy Modeler.

This has now been superseded by the following:

The Architect is not required to bring in the Energy Modeler. Separate engagement of a sustainability consultant and energy modeler will be conducted and procured by the CRHC. The architect will need to be familiar with designing a building to meet a minimum of Energy Step Code 4 with evaluation towards net zero energy readiness.

Please also remove the bullet on page 11 of the RFP which reads: "Procure and produce an Energy Model Report that supports the requirements of the Federation of Canadian Municipality's Sustainable Affordable Housing Capital Grant that demonstrates net Total Energy Use Intensity of equal to or less than 80 kw/h/m²."

Item 2 on Addendum No. 1 remains unchanged and a signed copy of Addendum No. 1 is still required to be signed and included with proposal submissions.

2. **Clarification:** Please make the following changes to page 21 Appendix "C" CRHC Evaluation Procedures and Policy:
 - **Under Technical Evaluation – The Firm:** Where it reads "If a proponent does not score at least 50 points for the criteria "The Firm", it will be automatically disqualified from further evaluation."
This should read "If a proponent does not score at least 75 points for the criteria "The Firm", it will be automatically disqualified from further evaluation."
 - **Under Technical Evaluation – The Personnel:** Where it reads "If a proponent does not score at least 60 points for the criteria "The Personnel", it will be automatically disqualified from further evaluation."

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This should read “If a proponent does not score at least 75 points for the criteria “The Personnel”, it will be automatically disqualified from further evaluation.”

3. **Clarification:** At present all we have are the schematic drawings that are attached as Appendix F of the RFP. The schematic drawings show the ground level floor plan (L1) and the upper floor plans (L2) which include floors 2, 3 and 4.

4. **Question:** Appendix E, Insurance Requirements Section 1.2 – stating each sub-contractor must provide comparable insurance. Would this be required for the proposal, or at contract signing?

Answer: This will be required at contract signing to be provided by the successful proponent.

5. **Question:** The work for certain subgroups of consultants such as energy modelers tend to carry less risk and lower liability. Rather than have comparable insurance to the architect, would the CRHC consider an appropriate level of insurance for their level of work?

Answer: Insurance coverage requirements are the same for all contracts.

6. **Question:** Under Submittal Form 4 – we would like to include images and diagrams. Enlarging the diagrams for legibility may be an issue within 1-2 pages. Please advise if additional pages for images and diagrams would be acceptable.

Answer: It is fine to augment with additional pages for graphics and images. 1-2 pages is for text.

7. **Question:** Regarding the proposed Energy Modeling consultants, what information would you like included in the proposal package from them?

- Scope of work details
- Resumes of proposed team
- Company Profile
- Other?

Answer: Please see Item 1 above.

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Addendum No. 3

All Proponents shall acknowledge receipt and acceptance of this Addendum No. 3 by signing and dating in the spaces provided below and submitting the signed Addendum with the Proposal. Proposals submitted without this Addendum may be considered incomplete.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Lauren Miller', is written over a faint, illegible background.

Lauren Miller
Contracts Coordinator
Regional Housing

/LM