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**REPORT TO THE ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, MAY 12, 2021**

SUBJECT 2020 Electoral Areas Grants-in-Aid Annual Report

ISSUE SUMMARY

This report provides a summary of the Electoral Areas (EA) Grants-in-Aid (GIA) activity for the period of January 1, 2020, to December 31, 2020.

BACKGROUND

Under authority of the Supplementary Letters Patent, the Capital Regional District (CRD) provides one-time grants through tax requisition to community non-profit organizations that deliver projects in the Electoral Areas (EA): Juan de Fuca (JDF), Salt Spring Island (SSI), and Southern Gulf Islands (SGI). Applications are accepted on a rolling basis and are reviewed continually throughout the year. Appendix A details GIA applications that were awarded in 2020.

EA Directors support eligible applications. Projects are selected based upon their demonstrated benefit to the community and alignment with GIA guidelines. The purpose of GIA is to fund special projects and activities that go beyond the scope of CRD services, and are not already funded by requisition.

IMPLICATIONS

Financial Implications

Since GIA is available to fund one-time requests, community organizations were able to access GIA funds to address one-time impacts driven by COVID-19. This provided much needed support to organizations who were impacted by COVID-19. Also in the year, two approved projects (events) were cancelled and funds returned as a result of COVID-19 health guidelines. Out of the 30 projects awarded, 6 projects were COVID-19 related.

GIA Activity Overview

The following table provides a summary of grants awarded to EAs in 2020, with a comparison to projects funded in 2019.

Table 1: GIA Awarded for 2020

| EA | 2020 | | | 2019 | | |
|--------------|------------------|-----------------------|-----------------|------------------|-------------------|------------------|
| | Budget | # of Applications | Amount Awarded | Budget | # of Applications | Amount Awarded |
| JDF | \$40,000 | 2 | \$3,500 | \$40,000 | 8 | \$9,000 |
| SSI | \$43,000 | 10 | \$36,350 | \$45,000 | 13 | \$45,000 |
| SGI | \$60,000 | 16 | \$59,905 | \$85,000 | 23 | \$84,895 |
| Total | \$143,000 | 28¹ | \$99,755 | \$170,000 | 44 | \$138,895 |

¹This number does not include the two projects that were cancelled and GIA funds returned in 2020.

CONCLUSION

Grants-in-Aid are available to non-profit agencies and societies who put forth projects in the Electoral Areas. Throughout the year, community organizations submit requests for funding for one-time projects and special events. EA Directors review support GIA requests and staff assess applications using GIA guidelines to ensure they meet eligibility criteria.

RECOMMENDATION

The Electoral Areas Committee recommends to the Capital Regional District Board:
That the 2020 Electoral Areas Grants-in-Aid Annual Report be received for information.

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| Submitted by: | Lia Xu, MSc., CPA, CGA, Finance Manager, Local Services |
| Concurrence: | Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer |
| Concurrence: | Robert Lapham, MCIP, RPP, Chief Administrative Officer |

ATTACHMENT(S)

Appendix A: 2020 Electoral Areas Grants-In-Aid Awarded