

**WILLIS POINT FIRE PROTECTION  
AND RECREATION FACILITIES COMMISSION  
MEETING MINUTES**

**Tuesday Feb 6, 2024, 7:30 PM**

**Present:** Brent Kornelson, Gary Howell-Video, Brian McCandless, Aran Puritch, Joel Cotter, Jim Potvin, Vern McConnell,

**Absent:** Director Al Wickheim

**Guests & Invitees:** Art Wynans

Special Meeting called to order at 7:38 pm

**1) Aran:** This is a special meeting to discuss the recent CRD Governance Report:

Aran stated he had called Chris Vrabel in order to gain more clarity on the CRD's objectives, Aran also provided his thoughts on the report, Chris mentioned he has now met with all the commissions and is planning to schedule his second round of meeting with the commissions based on the feedback he has received to date.

**2) General Discussions:** General discussions by all commissioners freely expressing their thoughts on the report.

- a) Very strong disagreement with the recommendation in the report that the commission's structure be changed to advisory to the CRD.
- b) General agreement that the CRD could have a role to play in assisting Fire Departments with tasks common to all departments such as: OHS compliance-record keeping, scheduled equipment testing, fire fighter training.
- c) Potential changes should focus on reducing administrative related workloads for fire department volunteers rather than increase workload.
- d) Commission is unclear if there are other specific issues the CRD is trying to address with the report in additions to a general lack of OHS non compliance issues common to fire departments.
- e) Aran will draw up a letter outlining the commission's thoughts and questions. The letter will be emailed to the commission members for feedback before be sent to Chris Vrabel. The letter will include an invitation for Chris to attend our next meeting Feb 27.

**3) Fire Chief:**

- a) Art has received a quote from CE Spray Foam Solutions to insulate the Annex floor (about \$4200), Brian will contact vender to proceed and coordinate the project.
- b) A new Recruit that works for a local Heat and Ventilation company has offered to install a heat pump system in the Annex for cost of material, about \$4000. Art will get quote with specifications.

**Motion by Brent, seconded by Vern to adjourn meeting 9:10 pm, CARRIED.**