

**WILLIS POINT FIRE PROTECTION  
AND RECREATION FACILITIES COMMISSION  
MEETING MINUTES**

Tuesday June 27, 2023 7:30 PM

**Present:** Brent Kornelson, Gary Howell, Brian McCandless, Aran Puritch, Paul Williams, Jim Potvin, Joel Cotter, Director Al Wickheim,

**Absent:** none

**Guests & Invitees:** Darren Pine, Art Wynans

Meeting called to order at 7:30 pm

**1) Approval of Agenda**

**MOTION** by Brent Kornelson, **SECONDED** by Brian McCandless that the Agenda be accepted as presented, **CARRIED**

**2) MOTION** by Brian McCandless, **SECONDED** by Paul Williams that the minutes of May 30 2023 be accepted as presented, **CARRIED**

**3) Business Arising:**

- a) **Hall Managers Report:** (see attached) commission discussed the need to review and update the rental terms including CRD event insurance options, Aran will discuss with Marion
- b) **Cell Tower:** nothing new to report, emailed Jessica at CRD that we are waiting to pave parking area until after the replacement tower has been completed, Brent request timeline from Rogers.
- c) **Asphalt Hall Apron:** nothing to report,

**4) Fire Chief Report:** Art reports the new engine has been received and outfitting is proceeding, \$35K for outfitting has been spent to date, reports steady call out volumes. Gary reports the final delivered new engine cost was \$529,824, plus the \$50K set aside for outfitting.

**5) New Business:**

- a) **Hall Lower panels:** Brian reports the panels have been purchased and delivered to the Hall.
- b) **Stage Storage:** Aran will discuss with the WPCA that the commission wants to dispose of the stage as it's a hazard for players using the hall gym; Darren: folding stage is about \$2000.
- c) **Water Cistern:** Grant application has been submitted with an estimated project price of \$144K
- d) **Next year projects:** Gary requested suggestions for next year's budget, Brian indicated the Hall bathrooms badly needed reconditioning: \$15K
- e) **Insurance for WPCA:** WPCA executive insurance requested the commission pay for this insurance, discussions were held.

**MOTION** by Gary Howell, **SECONDED** by Paul Williams that the commission pay the CGL portion of the WPCA insurance policy, **CARRIED**

**6) New Engine:** the commission inspected the new engine and the ongoing outfitting work, there was unanimous approval.

**7) Paul Williams:** sold his house and will be moving, he submitted his resignation from the commission effective Sept 1/2023

**Motion by Brian, seconded by Brent to adjourn meeting 9:15 pm, CARRIED.**

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May 30, 2023

Hall Managers Report

Regular use of the Fire Hall continues with Pickle Ball, although they will be moving their Monday night session to the tennis court when the dog trainer is finished with her Monday classes on June 12th. The Fire Fighters' floor hockey has been suspended for the summer months.

The dog trainer has reserved the additional dates of June 7th, June 14th, June 21st, July 5th, July 26th, August 2nd, August 9th and 16th from 5:30 to 8:30. These additional sessions are on Wednesday evenings. She has also inquired about using the hall for her classes in the fall when the evenings are dog. I would appreciate some guidance in that regard, as it involves having dogs in the hall.

The Community Association has reserved the hall for the evening of June 2nd for a Happy Hour.

I have been advised of several occasions in recent weeks when the hall door has been left unlocked and the kitchen exit door has been left wide open overnight. I have put out a notice requesting that people be more mindful.

There are no additional concerns at this time.

Submitted by,

Mariann Malvet

Hall Manager