

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday Sept 27, 2022, 7:30 PM

Present: Vern McConnell, Brent Kornelson, Joel Cotter, Gary Howell, Brian McCandless, Paul Williams

Absent: Director Mike Hicks, Aran Puritch

Guests & Invitees: Jim Potvin, Daniel Kenway

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Joel Cotter, **SECONDED** by Vern McConnell that the Agenda be accepted as presented, **CARRIED**

2) MOTION by Vern McConnell, **SECONDED** by Joel Cotter that the minutes of June 7 and July 5, 2022 be accepted as presented, **CARRIED**

3) MOTION by Gary Howell, **SECONDED** by Joel Cotter that the AGM minutes of Sept 25, 2022 be accepted as presented, **CARRIED**

4) Chair Report: Paul Williams welcomed newly elected commissioner Jim Potvin, term to start Jan/2023

5) Hall Report: Brent read hall report; Paul will follow up with hall manager regarding floor cleaning. (See attached)

MOTION by Vern McConnell, **SECONDED** by Brian McCandless that the Hall Managers report be accepted as presented, **CARRIED**

6) Business Arising:

- a) Cell Tower: Brian informed the commission he met with Rogers technical people and discussed various options for routing the power lines to the replacement tower site, suggested using intermediate pole near lot entrance before routing power line underground. Brent will contact Steven Henderson and suggest that should continued delays mean there is need to extend the existing Rogers contract it should be at the higher rate of the pending new contract lease.
- b) Asphalt Hall Apron: Brian will pursue quotes to pave apron
- c) Plumbing repairs: Brian reported the backflow preventer to the water storage tank failed, it was replaced with a commercial unit. Cullen Water system will bill for work completed and perform yearly follow up testing.

7) Budget: Gary presented 2023 updated budget; commission discussed the ongoing need to increase the yearly Equipment Replacement Fund contributions due to inflationary pressures.

MOTION by Brent Kornelson, **SECONDED** by Gary Howell that a requisition of \$140,804 for the operating budget and the capital budget be approved as presented, **CARRIED**

MOTION by Gary Howell, **SECONDED** by Vern McConnell that the first \$5000 of the 2022 surplus is allocated to the Contingency Account with the balance allocated to the Equipment Replacement fund, **CARRIED**

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8) New Business:

- a) **Hall Insurance:** Daniel indicated the WPCA insurance payments to cover the Hall activities were missed due to new leadership being unaware. They were been paid by the commission however Jim Potvin indicated the WPCA must compile a list of all potential activities and submitted to the insurer for inclusion on the policy.

Next commission meeting Oct 25, 2022

Motion by Vern, seconded by Brent to adjourn meeting 9:35pm, CARRIED.

September 27, 2022

Hall Managers Report

The principal user of the Fire Hall throughout the summer months was the pickle ball group. They continue to use it three mornings per week. There was a Pub Night sponsored by the WPCA on September 16th and the AGM was held on September 25th. There is a private hourly booking by a community member on the afternoon of Friday, September 30th. The hall is reserved for Municipal Elections on October 15th.

Prior to the pandemic we were having the hall floors stripped and rewaxed on an annual basis. The cost was approximately \$1000. Given that the primary use of the hall these days is for pickle ball and floor hockey I am not sure that this is a worthwhile investment at this time. I am open to other feedback. I do not know if the company we used in the past is still in business.

There are no additional issues of concern at this time.

Submitted by,

Mariann Malvet