

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday Nov 9, 2021
7:30 PM

Present: Vern McConnell, Brian McCandless, Gary Howell, Joel Cotter, Aran Puritch, Brent Kornelson,

Absent: Director Mike Hicks, Paul Williams

Guests & Invitees: Online: Fire Chief Art Wynans, Daniel Kenway (WPCA),

Meeting called to order at 7:35 pm

1) Approval of Agenda

MOTION by Gary Howell, **SECONDED** by Brian McCandless, that the Agenda be accepted as presented. **CARRIED**

2) MOTION by Aran Puritch, **SECONDED** by Gary Howell that the minutes of Oct 5, 2021 be accepted as presented, **CARRIED**

3) Chair Report: Noted there has been some documentation and reporting changes to honorariums paid to fire fighters.

4) Hall Report: see attached year summery report,

MOTION by Vern McConnell, seconded by Gary Howell to accept Hall Managers report, **CARRIED**

5) Business Arising:

- a) Cell Tower: Brent Kornelson discussed with Stephan Henderson CRD regarding the Rogers replacement tower starting lease rate should be increased to reflect inflation over the past 5 years.
- b) Tank Farm: nothing new to report
- c) Mutual Aide: Agreement with Saanich exists but is missing several signatures. Vern will follow up and ensure it is fully executed.
- d) Hall heating: new system is working well; Brian will ensure it is programmed to automatically setback to holding temperature every night at 10 pm.
- e) Hall Apron: Trees and stumps have been removed and the parking area repaired.
- f) Hall Repairs: Gutters need cleaning, Brian is repairing convection oven, pest control is ongoing, Repairs are needed to Hose room wall.

6) Election of Commission members: Chaired by Vern McConnell,

Incumbents Joel Cotter, Gary Howell, Paul Williams have agreed to stand for nomination. No nominations were received from the floor: incumbents have been re-elected by acclimation.

7) Fire Chiefs Report: Art reports attendance continues to be strong, discussed the need to spec and place order for new fire truck by spring 2022 as there is currently a 13 month backlog. Gary and Art will present financial options at Dec commission meeting. SCBA has been tendered

8) WPCA Report: Daniel reported on ongoing WPCA activities.

9) Next commission meeting Dec 7

Motion by Aran, seconded by Gary to adjourn meeting 8:50pm. CARRIED.

Hall Manager's Report: November 1, 2020 - October 31, 2021

- Due to Covid 19 restrictions there was no recreational use of the hall between November 1, 2020 and August 21, 2021.
- The Hall was used by the Fire Department for practices to allow for social distancing.
- A Fire Department training program was held March 5th, 2021.
- An outdoor theatrical performance was held on August 21. The hall was open for washroom use.
- An outdoor wedding took place on September 2nd with washrooms accessible.
- Two community groups have booked the hall for winter months starting in October - one on Wednesday and Sunday mornings, the other Thursday evenings.
- A Fire Department sponsored Pub Night was held October 30th.
- Future bookings: One for 2022 and another for 2023.

Submitted by,

Mariann Malvet
Hall Manager