

**WILLIS POINT FIRE PROTECTION  
AND RECREATION FACILITIES COMMISSION  
MEETING MINUTES**

Tuesday April 27, 2021

7:30 PM

**Present:** Vern McConnell, Brent Kornelson, Brian McCandless, Paul Williams, Gary Howell, Joel Cotter, Director Mike Hicks (phone)

**Absent:**

**Guests & Invitees:** (Via Phone) Art Wynans,

Meeting called to order at 7:32 pm

**1) Approval of Agenda**

**MOTION** by Brent Kornelson, **SECONDED** by Brian McCandless, that the Agenda be accepted as presented. **CARRIED**

**2) MOTION** by Paul Williams, **SECONDED** by Gary Howell that the minutes of March 30, 2021 be accepted as presented, **CARRIED**

**3) Chair Report:** Vern read memo from Jonathan Reimer regarding Durrance Close application indicating the CRD has hired someone to assist with this application process.

**Nominations requested for new commissioner: Brent nominated Aran Puritch: CARRIED**

(Vern noted that Linda Parker declined her nomination after Aran agreed to stand as she felt he would be an extremely good candidate for Willis Point Commission)

**4) Hall Report:** see attached

**5) Business Arising:**

- a) 911 Dispatch Changes: Mike Hicks reported on changes to 911 dispatch service contractor. Current Langford dispatch will cease operations at year end creating the need to select new dispatch operator for Willis Point and other surrounding communities, Saanich and Surrey will be asked to tender.  
Covid 19 assistance funds are available to help offset expenses related to pandemic. Vern will coordinate the application process.
- b) Cell Tower: nothing new to report
- c) Tank Farm: nothing new, still waiting to hear about grant application.
- d) Durrance Close: (See chair report)
- e) Mutual Aide with Saanich: nothing new to report,
- f) Hall Heating:

**MOTION** by Brian McCandless, seconded by Brent Kornelson to accept the quote from West bay Mechanical for the replacement of the existing Hall electric furnace and installation of secondary heat pump. **CARRIED**

g) Financial Report: Gary reports financials and budget are submitted.

**MOTION by Gary Howell, seconded by Paul Williams to spend up to \$26,500 from the Capital Reserve Fund (1014-101358) for Hall furnace replacement. CARRIED**

h) Picnic Shelter: Art reports contractor waiting for drawings and CRD permitting.

i) Rodent issue: Brian reports the mitigation efforts will continue by contractor.

j) Hall Fridge: Vern will source a replacement fridge for the Hall.

k) Fire Underwriters Classification: Brent reports that the Willis Point classification has not changed, Art reports the FUS will be reviewing the FD later this year, to improve our classification (reduce insurance costs to residents) we should evaluate our potential to work towards a superior shuttle service rating. Brent and Joel will be evaluating potential large (25,000 gal) water tank locations.

**6) Fire Chiefs Report:** (see attached report)

**7) WCPA Report:** none

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**Hall Manager's Report**

There is nothing new to report at this time regarding the Fire Hall - no inquiries, no bookings ...

The Fire Department is continuing its bi-weekly practices on Wednesday and Thursday nights. I am continuing to do the sanitizing of both the Hall and the Annex after each practice.

There are no additional issues to report at this time.

Submitted by,

Mariann Malvet

Hall Manager

Willis Point Volunteer Fire Department  
6933 Willis Point Road  
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V9E 2A1  
April 27, 2021

Fire and Recreation Facilities Commission

WPVFD applied for a Red Cross Funding Grant through the FCABC. The grant is targeted towards wildfire resilience. Our initial brainstorming for capital expenditures were more aligned to typical operational needs such as SCBA, and turn out gear, however the guidelines of the program turned us more toward water supply distribution to augment our current capabilities.

Mutual aid SOGs from Saanich have been reviewed and we are engaging with Dan Wood (DC) and Mike Burgess (Chief) for WP area familiarization, water supply review, and a joint training exercise in May.

Eight people received an air brakes training course, and we are working towards having them trained based on NFPA 1002 training materials.

We have responded to two small campfires located just in the region of BC Parks, past 6500 Mark Lane during the month of April.

Weekly training activities are well attended on Wednesday and Thursdays, with the current focus on seasonal training activities, as well as progress toward exterior operations certifications for several members.

First responder recertification's and jurisprudence exams are ongoing through the EMALB.

Best regards,

Art Wynans  
Fire Chief