

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday August 25, 2020

7:30 PM

Present: Vern McConnell, Brent Kornelson, Brian McCandless, Paul Williams, Gary Howell, Gary Anderson, Joel Cotter

Absent: Director Mike Hicks

Guests & Invitees: Darren Pine, Aran Puritch

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Paul Williams, **SECONDED** by Brian McCandless, that the Agenda be accepted as presented. **CARRIED**

2) MOTION by Gary Howell, **SECONDED** by Gary Anderson that the minutes of June 30, 2020 be accepted as presented, **CARRIED**

3) Hall Report: (see attached report) all bookings have been canceled or rescheduled;

4) Business Arising:

- a) Cell Tower: Brent reports that Rogers and Freedom are now negotiating over who will build the new replacement tower.
- b) Tank Farm: Joel reports that new MOT engineering staff have introduced a number of new conditions that make the placing of a tank on MOT land cost prohibitive. Also the gas tax funding application was rejected. Joel will work with the Fire Chief to explore possible water tank placement locations on private properties.
- c) Durrance Close: The CRD is continuing with the necessary petitions and directives necessary to formalize the changes to the fire protection boundaries, Mike has indicated this will be a lengthy process.
- d) Mutual Aide with Saanich: Darren reports that our FD management will be meeting with the Saanich staff to coordinate the details for mutual response and call outs.
- e) Hall Heating: Brian presented the estimate and options from West Bay Mechanical to upgrade the heating system. Brian will obtain 3 quotes to replace the heating and duct system with a heat pump system
- f) Financial Report: Gary indicated he is now projecting a potential \$45K surplus this year less the \$10K committed to the WPCA for their community project. The CRD indicated they will add a standard 1.7% to our budget for their fall projections.

MOTION by Joel Cotter, **seconded** by Paul Williams to allocate up to \$25,000 for a new heating/cooling system in the community hall, **CARRIED**

5) Fire Chiefs Report: Aran reports that they are reviewing their capital budget as the estimated replacement cost Class A Pumper have increased from \$400K to \$600K. A new budget will be submitted by next meeting. FC requested that due to covid spacing requirements they would like to move their meetings to the community hall and leave the tables chairs setup (unless the Hall has a booking that needs the space), everyone on the commission agreed.

6) New Business:

- a) The Covid pandemic has required that the Mike Hicks appoint the four commissioners positions for January 1/2021. Commissioners with terms expiring that are prepared to stand for re-election are: Vern McConnell, Brent Kornelson, Brian McCandless and Gary Anderson, Vern has put out a call in the Pointer for addition nominees which Joel will administer.

Meeting adjourned 8:45 pm

August 25, 2020

Hall Managers Report

Everything at the hall looks fine at this time. Given the current conditions, there have been no activities at the hall, nor are there any bookings.

I was contacted by the District Electoral Officer of the Province confirming our availability as a polling station should an election be called.

There are no additional issues at this time.

Submitted by,

Mariann