

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday June 30, 2020

7:30 PM

Present: Vern McConnell, Brent Kornelson, Brian McCandless, Paul Williams, Gary Howell

Absent: Ken Smith, Joel Cotter, Director Mike Hicks

Guests & Invitees: Darren Pine

Meeting called to order at 7:00 pm

1) Approval of Agenda

MOTION by Brent Kornelson, **SECONDED** by Brian McCandless, that the Agenda be accepted as presented. **CARRIED**

2) MOTION by Gary Howell, **SECONDED** by Paul Williams that the minutes of Mar 31, 2020 be accepted as presented, **CARRIED**

3) Hall Report: (see attached report) all bookings have been canceled or rescheduled; the waxing of the floor has been completed

MOTION by Brent Kornelson, **SECONDED** by Paul Williams that the Hall managers report be accepted as presented, **CARRIED**

4) Business Arising:

- a) Cell Tower: no new information to report,
- b) Tank Farm: Vern read Joel's email: neighbours and MOTI have given preliminary verbal approval for purposed tank site on Thunderbird Lane, still need to run this by Telus.
- c) Durrance Close: The CRD received positive responses from the residences to be included in the Willis Point fire protection coverage. The CRD is completing resolutions and directives to formalize the changes to the fire protection boundaries.
- d) Mutual Aide with Saanich: Darren reported the agreement is signed off by all parties. Central Saanich has now also requested to have a mutual aid agreement with us.

5) Fire Chiefs Report: Darren Pine reported on the recent Mark Lane house fire and car fire at Durrance Lake; he also reported the FD is currently reviewing and updating the equipment replace budgets for both the replacement truck (estimated \$500K - \$600K) and breathing apparatus (estimated \$100K) that will be at end of life in 4 years.

6) Financial Report: Gary indicated he is currently projecting a potential \$40K surplus this year less the \$10K committed to the WPCA for their community project.

7) WPCA Report: Vern reported the association has made a decision to proceed with a picnic area gazebo. They are applying for a \$30K grant together with the \$10K matching funds from the commission.

8) New Business:

- a) Brian will be getting an estimate to upgrade/replace the Hall heating system with a heat pump.
- b) Art Wynans has submitted a request for a Solar powered light pole at the water tank, this should be approved first by the Fire Chief.
- c) Vern read the resignation letter from Ken Smith who has recently sold his house and moved from Willis Point. (see attached)

Nominations for the vacant commission seat were submitted from the commission members: a vote was held and Gary Anderson was selected by the commission.

Meeting adjourned 8:30 pm

June 30, 2020

Hall Manager's Report

The booking for the wedding scheduled for July 4th has been cancelled. The booking has now been rescheduled for May of 2021. There have been no other hall bookings at this time.

Eco Smart came and rewaxed a small area of the hall floor as requested. We received an invoice from them which has been submitted to the CRD for payment.

There are no other issues to report at this time.

Submitted by,

Mariann Malvet

From: [plssmith](#)

Sent: Friday, June 12, 2020 4:22 PM

To: [vern mcconnell](#)

Subject: Change of circumstance, Ken Smith

Hi Vern,

Hope all is well with you.

I wanted to let you know that we have decided to put our house here on the market for sale soon to facilitate a move. It is very difficult for the family to leave the community but circumstances with our daughter and extended aging family gives us a requirement for closer proximity to services and room to move an old person or two in with us.

I love Willis Point and have really enjoyed being a member of the commission, in particular I consider you to be an excellent leader and hope you continue for many more years, you are significant resource to the community and I thank you for that.

If you like, I can continue to serve until our house sells but recommend you put my position up for nomination. I think I was re-elected last AGM so I am approaching the one year mark of a two year term.

Sincerely
Ken Smith