

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday Mar 31, 2020

7:30 PM

Meeting conducted online using Zoom Video

Present: Vern McConnell, Brent Kornelson, Ken Smith, Director Mike Hicks, Brian McCandless, Joel Cotter, Paul Williams, Gary Howell

Absent:

Guests & Invitees: Aran Purtich

Meeting called to order at 7:35 pm

1) Approval of Agenda

MOTION by Ken Smith, **SECONDED** by Brian McCandless, that the Agenda be accepted as presented. **CARRIED**

2) MOTION by Brent Kornelson, **SECONDED** by Joel Cotter that the minutes of Feb 25, 2020 be accepted as presented, **CARRIED**

3) Hall Report: (see attached report) all current bookings have been canceled

MOTION by Brent Kornelson, **SECONDED** by Joel Cotter that the Hall managers report be accepted as presented, **CARRIED**

4) Business Arising:

- a) Cell Tower: no new information to report, waiting for renderings from Freedom
- b) Tank Farm: no update on meeting with neighbours re purposed tank site.
- c) Durrance Close: No responses from letters to residences, Vern and Mike will arrange CRD staff to follow up and request formal letter from property owners indicating they are refusing fire protection coverage.
- d) Mutual Aide with Saanich: Aran reports the agreement still needs to be signed off by all parties. Mike and Aran will follow up.

5) Fire Chiefs Report: Aran reports they are reviewing guidelines with the members regarding appropriate protocols during the Covid 19 virus outbreak, there are limited PPE, Aran has submitted a request to CRD staff requesting addition supplies. Fire bans have been announced until further notice.

6) Financial Report: Gary indicated we still have a surplus from last year on the books as the WPCA have not taken advantage of the \$10,000 matching offer from the commission for their community project.

7) WPCA Report: Ken Smith: the association has not made a decision but potential projects include replacement carpet, kitchen cabinets and gazebo. Mike Hicks indicated the project could be eligible for a gas tax grant for up to \$15,000 if the funds were used for a public recreation facility.

MOTION by Brent Kornelson, **SECONDED** by Paul Williams that all resolutions made by the commission in 2019 be authorized, **CARRIED**

Meeting adjourned 9pm

March 31, 2020

Hall Managers Report

The WPCA booking for Saint Patricks Day was cancelled due to Covid 19. I expect the same will occur with the April 18th Dart Night booking. Somatics classes ended on March 17th for similar reasons.

I have been contacted by Eco Smart, the company that cleaned and waxed the hall floors. They are wanting to return to rewax an area that did not look like it had been thoroughly done. Due to the continuing chilly weather - around 2C in the mornings - and given the long delay in a revisit, I have asked them to come in a few weeks when the weather should warm up. They have indicated that warm weather is preferable for the wax to set.

There are no other issues to report at this time.

Submitted by,

Mariann Malvet