

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday Jan 28, 2020

7:30 PM

Willis Point Community Centre Fire Annex

Present: Vern McConnell, Brent Kornelson, Ken Smith, Paul Williams, Gary Howell,

Absent: Director Mike Hicks, Brian McCandless, Joel Cotter

Guests & Invitees: Aran Puritch, Mariann Malvet

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Brent Kornelson, **SECONDED** by Paul Williams, that the Agenda be accepted as presented. **CARRIED**

ELECTIONS: Aran Puritch chaired election

Chair: Vern McConnell by acclamation

Vice Chair: Ken Smith by acclamation

Secretary: Brent Kornelson by acclamation

Treasurer: Gary Howell by acclamation

2) MOTION by, Paul Williams **seconded** by Gary Howell that the minutes of Nov 26, 2019 be accepted as presented, **CARRIED**

3) Business Arising:

- a) Cell Tower: Brent reported that Freedom and Rogers are meeting with CRD staff this week to discuss the new tower.
- b) Durrance Close: Vern read emails from Mike Hicks and CRD staff, the residents can't be forced to be included in WP fire protection coverage area. There have been some properties that have recently sold and Vern will request that the CRD Fire Protection staff contact them and make the case for inclusion.
- c) Mutual Aide with Saanich: the agreement just needs to be signed by all parties.

4) Hall Report: (see attached report) Floors have been cleaned and re waxed.

5) Fire Chief Report:

- a) The new Fire truck was damaged slightly, cost to the FD is \$1000 deductable,
- b) New FD hand radios will be arriving very soon, this will be the same radios as Highlands
- c) There has been good turnout to the practices and the members love the new paved lot.

6) WPCA Report: Ken Smith: the association is considering building a gazebo near the playground; Ken will be informing the WPCA that the commission would consider matching funding up to \$10,000 for projects that the association feels could improve the community Hall facilities.

7) Budget: Gary reviewed budget: discussions were held regarding the allocation of surplus cell tower funds and the Fire Departments small budget overage due to a billing issue.

MOTION BY Gary Howell, seconded by Brent Kornelson to transfer \$20,000 to the Capital Replacement fund, CARRIED

MOTION BY Gary Howell, seconded by Paul Williams to cover up to \$1100 for the Fire Department overspending, CARRIED

Meeting adjourned 9pm

Jan 28, 2020

Hall Manager's Report

There is one WPCA event that took place on January 24. Somatics classes continue on Tuesday mornings. The only other booking for 2020 at this time is a July 4th wedding.

The hall floors were cleaned, stripped and waxed in mid-December. As of this date no invoice from them has been received. They have recommended that future floor waxings be done at a warmer time of year as the wax sets up more quickly.

There are no other issues to report at this time.

Submitted by,

Mariann Malvet