

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES
Tuesday March 27, 2018
7:30 PM
*Willis Point Community Centre Fire Annex***

Present: Vern McConnell, Brent Kornelson, Ken Smith, Brian McCandless, Gary Howell, Joel Cotter

Absent: Director Mike Hicks, Ken Ilott

Guests & Invitees: Aran Puritch, Darren Pine

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Brent Kornelson, **SECONDED** by Brian McCandless, that the Agenda be accepted as amended and presented. **CARRIED**

2) MOTION by Gary Howell, **seconded** by Ken Smith that the minutes of **Jan30/18** be accepted as amended and presented, **CARRIED**

3) Report from Chair: none

4) Hall Report: Mariann presented report, floors have been cleaned, no outstanding issues, and there are several bookings for residents and one nonresident booking over the next few months.

6) Business Arising:

- a) Brent provided an update on the ongoing cell tower contract renewal with Rogers as provided by Peter Breen CRD. Peter Breen is now in active negotiation with two parties interested in locating on the cell tower, Rogers and Freedom Mobile. Peter will be meeting and reporting to the commission when he has received semi finalized offers from the parties and has been authorized to discuss the details with the commission.
- b) Vern McConnell, Aaron Puritch, Ken Ilott and Joel Cotter discussed the productive meeting they had with the CRD building inspectors regarding possible supplementary fire protection requirements for some new construction. All agreed the building inspectors would first consult with the Fire Chief should there be concerns regarding the potential need for sprinkler systems, water storage or other supplementary fire protection requirements for new construction. The Fire Chief will be creating basic guidelines that will clarify when there is a need for supplementary fire protection on a home. The Fire Chief will also develop a plan for additional water storage tanks locations within the community.
- c) Brian reported that the Hall electric furnace has been repaired, it was identified some of the issues we have had with the furnace could be a result of the damaged grill that restricted the airflow. Brent and Vern will install the new grill.

- d) Fire Chief reported the wild fire calls out guidelines are not completed.
- e) The invoice the outside hall lights has been paid, there is concerns that the motion/photo cell lights are not working correctly, Brent will investigate.

7) Fire Chief Report: Aron presented report: There are sufficient new recruits and good moral in the department, very few callouts recently.

Current Fire Department Projects:

- A plan to contact residents and get updated data on their households necessary for efficient response, driveway gate codes, house sizes, access etc.
- Operation guidelines for the FD when working with CRD Building inspection department
- Create a set of FD guidelines for wildfire call outs.
- A plan for additional water storage tanks throughout the community.

MOTION to adjourn by Ken Smith, seconded Brent Kornelson, **CARRIED: 9:30PM**