

**WILLIS POINT FIRE PROTECTION  
AND RECREATION FACILITIES COMMISSION  
MEETING MINUTES**

Tuesday Nov 7, 2017

7:30 PM

*Willis Point Community Centre Fire Annex*

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Present: Vern McConnell, Brent Kornelson, Ken Smith, Brian McCandless, Gary Howell, Joel Cotter

Absent: Director Mike Hicks, Ken Ilott

Guests & Invitees: Aran Puritch, Kathy Crawley

Meeting called to order at 7:30 pm

**1) Approval of Agenda**

**MOTION** by Brent Kornelson, **SECONDED** by Brian McCandless, that the Agenda be accepted as amended and presented. **CARRIED**

**2) MOTION** by Gary Howell, **seconded** by Ken Smith that the minutes of **Sept 12, 2017** be accepted as amended and presented, **CARRIED**

**MOTION** by Brian McCandless, **seconded** by Gary Howell that the minutes of **Oct 10, 2017** be accepted as amended and presented, **CARRIED**

**3) Report from Chair:** Vern read his letter/report regarding the implication of Building Permit requirements for firefighting water reservoirs on building plans. Vern has contacted Peter Ensor at the CRD regarding concerns that this requirement could be implying the WPVFD was unable to meet its obligations. Vern will be seeking addition clarifications with the various CRD departments regarding this issue.

**4) Hall Report:** Brent read Mariann's report, 2 new reoccurring weekly bookings and several community event booked up to the end of the year, carpets and floors are scheduled for cleaning.

**5) Fire Chief Report:** several new members recently voted in, 33 total call outs year to date which is an average year. Department is running well.

**6) 2018 Budget review:** Gary Howell presented the budget figures to the commission which reviewed the 2017 expenses and purposed budget for 2018,

Kathy Crawley reviewed the FD requested requisition of \$69,505;

Total requisition for Willis Point Fire and Recreation Facilities Commission for 2018 will be \$128,260, this is a 2.5% increase over the 2017 budget.

**MOTION** by Brent Kornelson, **SECONDED** by Joel Cotter that the Commission submit a 2018 budget requisition of \$128,260 **CARRIED**

**7) Business Arising:**

- a) No new information on cell tower
- b) Cost of upgraded outside Hall lighting material is estimated under \$1000, labor will be supplied free by community member
- c) Brian has reworked the thermostat for the Hall furnace.
- d) Brian reported that the Hall furnace is at the end of its life, we have had to replace the relays for the second time this year. He will obtain estimates for rebuilding or replacement of the heating units.

**MOTION** to adjourn by Ken Smith, seconded Brent Kornelson, **CARRIED: 9:10PM**