

**WILLIS POINT FIRE PROTECTION  
AND RECREATION FACILITIES COMMISSION  
MEETING MINUTES**

Tuesday Sept 12, 2017

7:30 PM

*Willis Point Community Centre Lobby*

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Present: Vern McConnell, Brent Kornelson, Ken Smith, Brian McCandless, Gary Howell, Joel Cotter

Absent: Director Mike Hicks, Ken Ilott

Guests & Invitees: Aran Puritch

Meeting called to order at 7:30 pm

**1) Approval of Agenda**

**MOTION** by Brent Kornelson, **SECONDED** by Gary Howell, that the Agenda be accepted as amended and presented. **CARRIED**

**2) MOTION** by Joel Cotter, **seconded** by Gary Howell that the minutes of **June 27 2017** be accepted as amended and presented, **CARRIED**

**3) Report from Chair:** Reminder from the chair that this commission is a non political group with a mandate limited to and focused on the operation of the Willis Point Fire Department and recreation facilities.

**4) Hall manager report:** Brent read report; it was a quiet summer with only one private booking .See attached

**5) Fire Chief report:** Over the summer the Fire Chief answered a call for mutual aid assistance from the BC Forestry service and sent one of our fire trucks with crew to assist with the forest fire disaster in the Williams Lake area. The truck and a series of 4 man crews were there for 33 days and helped protect homes and business threatened by the wild fires. This call out is expected to have generated estimated gross revenues in the neighborhood of \$150,000, for the department.

The department is currently doing the accounting and should have accurate revenue/expense numbers within the near future. Gary will discuss with the CRD to ensure these income/expenses will be able to be readily identified as a unique situation so it will not interfere with the normal budgeting process.

All the crews that attended with the truck appreciated the opportunity to gain hands on fire fighting experience which is of great benefit to the department and community.

Current FD membership: 20 approved for external operations, 10 with higher level of training.

**6) Business Arising:**

- a) Paving the pad by the water tank is complete
- b) The hole that allowed mice to gain access to the community hall has finally been identified and plugged; no mice have been caught since the hole was plugged, traps are in place and will be monitored.
- c) A signed and executed copy of our Mutual aid agreement with the Highlands has been located at the CRD.
- d) Brent reports that Peter Breen CRD is arranging a meeting in early Oct/17 with representatives from Rogers, Freedom, CRD staff and commission members to discuss plans for the new/replacement cell tower application.
- e) Brent has checked the men's bathroom sink in the hall and did not find any leaking.
- f) Art Wynans will provide an estimate to Brian regarding updates and repairs to the Hall exterior lights.
- g) Brian has completed the installation of handicap access signage, thanks Brian.
- h) Commission's 2018 budget meetings schedule, Nov 7 and Nov 28

**7) Willis Point AGM Sept 24/17:** incumbents Ken Ilott, Joel Cotter, Gary Howell have all have agreed to stand for reelection.

**MOTION** to adjourn by Joel Cotter, seconded Brent Kornelson, **CARRIED: 9:00PM**