

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday Nov 29, 2016

7:30 PM

Willis Point Community Centre Fire Annex

Present: Vern McConnell, Joel Cotter, Brent Kornelson, Ken Smith, Brian McCandless

Absent Director Mike Hicks, Ken Ilott, Gary Howell

Guests & Invitees: Mariann Malvet

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Brian McCandless, **SECONDED** by Ken Smith that the Agenda be accepted as amended and presented. **CARRIED**

2) MOTION by Brent Kornelson, **seconded** by Joel Cotter, that the minutes of **Oct 25, 2016** be accepted as amended and presented, **CARRIED**

3) Report from Chair

- Nothing new to report.

4) Hall Manager's Report: Carpet cleaning completed, 3 bookings for December

5) Existing Business:

- a) Water tank project: All fittings have been installed, system is working very well.
- b) Rodent control for Hall, outside baiting and monitoring is ongoing, inside traps will be monitored monthly by Ken Smith, Brent will search for entrance points and plug.
- c) Brian McCandless will follow up with local contractor to address the needles/debris on the Hall roof and check for leaks.
- d) Joel reported from Mike Hicks that money for a concrete apron for the Truck bay does not qualify for support from the gas tax fund.
- e) A resident from Durrance Lake Close discussed with Vern regarding inclusion in the WP Fire protect area; Vern has requested that Mike Hicks send all the residents a letter of inquiry.
- f) Recent improvements to the Hall perimeter drains seem to be working; no water has been noted in the Hall crawl space after the recent storms.

6) New Business:

- a) The CRD has requested that the WP commission submit a yearly activity report; Vern will create and submit report.

- b) Rogers has requested a refund for a cell tower Hydro overpayment of approx \$1000 for 2016.
- c) Wind Mobile has also inquired to the CRD about locating a cell tower at the community hall.

MOTION by Brent Kornelson, **seconded** by Joel Cotter that we authorize a Rogers's refund check payment for the Hydro overpayment. **CARRIED**

7) Fire Chief report: no report

8) No WPCA report

MOTION to adjourn by Joel Cotter, seconded Brent Kornelson, **CARRIED: 9:00PM**