

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday Oct 25, 2016

7:30 PM

Willis Point Community Centre Fire Annex

Present: Vern McConnell, Joel Cotter, Brent Kornelson, Gary Howell, Ken Smith

Absent Director Mike Hicks, Ken Ilott, Brian McCandless

Guests & Invitees: Aaron Puritch, Mariann Malvet. Kathy Crawley

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Gary Howell, **SECONDED** by Ken Smith that the Agenda be accepted as amended and presented. **CARRIED**

2) MOTION by Ken Smith, **seconded** by Joel Cotter, that the minutes of **Sept 27, 2016** be accepted as amended and presented, **CARRIED**

3) Report from Chair

- Nothing new to report.
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4) Hall Manager's Report: new booking for Dec 3 for a local craft sale, Mariann will arrange for the carpet cleaning after the Halloween Party

5) Existing Business:

- a) Water tank project: estimated \$9500 to fully pave the water tank apron; \$3500 will be included in the 2017 budget.
- b) Rodent control for Hall, outside bating and monitoring is ongoing, Brent will check inside traps.
- c) The incumbents were all reelected at the AGM
- d) To address the needles on the Hall roof, tree trimming will be included in next year budget
- e) Aaron will have the Fire Dept washing machine moved back into the main building ensuring the drain is plumbed into the septic system.
- f) Joel will approach Mike Hicks for possible funding avenues to address the need for a concrete apron for the equipment building; storm water drainage is an issue as the existing perimeter drainage system is at capacity.
- g) 2017 Budget Discussions:

MOTION by Joel Cotter, seconded by Brent Kornelson that a budget for \$118,970 be submitted for 2017, **CARRIED**

6) New Business:

- a) WPCA has requested to have the same representative from the commission each month attend their meetings, this request was forwarded by the Chair however there were no volunteers available from the commission.
- b) Ken Smith will schedule the annual fire inspection for the Hall.

7) Fire Chief report: attendance continues to be good for the practices, there were two call outs over the past month and there will be the annual election of officers this month.

8) No WPCA report

MOTION to adjourn by Joel Cotter, seconded Brent Kornelson, CARRIED: 9:30PM