

**WILLIS POINT FIRE PROTECTION
AND RECREATION COMMISSION
MEETING MINUTES**

Tuesday May 31, 2016

7:30 PM

Willis Point Community Centre Fire Annex

Present: Vern McConnell, Joel Cotter, Brent Kornelson, Ken Smith, Ken Illott, Brian McCandless, Gary Howell

Absent Director Mike Hicks,

Guests & Invitees, Mariann Malvet

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Brent Kornelson, **SECONDED** by Gary Howell that the Agenda be accepted as amended and presented. **CARRIED**

2) Motion by Joel Cotter, **seconded** by Ken Illott that the minutes of **Mar 29/16** be accepted as amended and presented, **CARRIED**

3) Report from Chair

Vern has had request from a Lawyer for an FD incident report, the request is being forwarded to the CRD. The CRD has requested that we review the most recent accessed values from the community buildings for insurance purposes.

4) Hall Manager's Report: Mariann presented booking for Hall; there are no outstanding issues, 2 community activities in May and currently no booking for the summer.

5) Existing Business:

- a) Water tank project, landscaping, driveway and gates remains to be done this summer.
- b) Ken Smith will request documentation that the occupancy permits have been issued.
- c) Vern will arrange for the well to be Bacteriological retested.
- d) Gary will have a page added to the WPCA web site to promote the rental of the Hall to non residents. Concerns were expressed for the low Hall rental fees for non residents.
- e) Nothing new on rodent control.

MOTION by Gary Howell, seconded by Brent Kornelson that we adjust the Hall Rental fees charged to non residents to: \$500 for 1 day (24 hour period) and \$750 for 2 days (48 hour period), **CARRIED**

6) Fire Chief Report: no fire chief report

7) New Business

- a) Brian McCandless has received 3 quotes for cleaning and repainting the outside of the Hall/Annex and a quote for the repairs to the exterior siding. Brian will manage the project with an estimated total budget of \$20,000.

MOTION by **Joel Cotter**, seconded by **Ken Ilott** to accept the Hall Repairs quote from RPT Construction for \$2764 and the Community Hall/Annex painting quote from Double A Painting for \$15,220, **CARRIED**

- b) Vern has repaired the latch on the rear double doors of the Hall.
- c) The assessment figures provided by the CRD for the community buildings appear to be reasonable, however it was noted there were no provisions for contents on any of the buildings, Vern will discuss this with the CRD.

8) Joel and Gary reported on the WPCA meetings they attended. Oct 2/16 is the next AGM.

MOTION to adjourn by Brent Kornelson, seconded Ken Ilott, **CARRIED: 9:30 PM**