

**WILLIS POINT FIRE PROTECTION
AND RECREATION COMMISSION
MEETING MINUTES**

Tuesday Jan 26th 2016

7:30 PM

Willis Point Community Centre Fire Annex

Present: Vern McConnell, Joel Cotter, Brent Kornelson, Ken Smith, Ken Ilott, Gary Howell
Brian McCandless

Absent Director Mike Hicks,

Guests & Invitees, Aran Puritch, Kathy Crawley, Al Campbell, Art Wynans

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Gary Howell, **SECONDED** by Brian McCandless that the Agenda be accepted as amended and presented. **CARRIED**

2) Election of Officers:

Chair: Vern McConnell nominated, accepted, **CARRIED**

Vice Chair: Ken Smith nominated, accepted, **CARRIED**

Recording Secretary: Brent Kornelson, accepted, **CARRIED**

3) Approval of Minutes of Previous Meeting:

No minutes from previous meet available for reading

4) The Chair recommended the creation of a Secretary Treasurer position.

Job description: Monitor and track spending of funds and present monthly financial report

MOTION by Brent Kornelson, **SECONDED** by Ken Smith to create a Secretary Treasurer position. **CARRIED**

Secretary Treasurer: Gary Howell nominated, accepted, **CARRIED**

5) Hall Manager's Report: None

6) Existing Business:

1. New Water Tank: Ken Smith reported the graveling, contouring of overfill will be completed in the spring, vents and valves are still be finalized.
2. Fire Alarm maintenance: Ken Smith will have the contractor proceed with the replacement control box, estimated cost \$3000.
3. Old Water Tank Removal: Joel has removed the old water tank; Ken Smith can now call for the final occupancy permit for the Fire Hall to be issued.

7) The 2016 budget and discussions were held regarding the 2015 surplus.

Fire Department surplus will be allocated to Equipment and Training budget for 2016
General Revenue surplus will be allocated to the Contingency budget for 2016

Requisition will be amended to \$117,210, plus \$24,500 (surplus from 2015) = \$141,710
(total 2016 Budget)

MOTION by Brent Kornelson, **SECONDED** by Ken Smith for an amended 2016 requisition of \$117,210, **CARRIED**

8) Fire Chief confirms the new well is performing well, there are no outstanding issues, project complete.

9) Fire Chief Report: attendance to practice about 38 volunteers, 32 are from Willis Point. The new outside training has been well received. The new water tank is also working well.

10) Vern will publish schedule of commissioners to attend the WPCA meeting.

MOTION to adjourn by Brent Kornelson, seconded Ken Ilott, **CARRIED: 8:30 PM**