



Making a difference...together

**WILDERNESS MOUNTAIN WATER SERVICE COMMISSION**  
 Notice of Annual General Meeting on **Tuesday, November 24, 2020 at 2 pm**  
 Goldstream Conference Room, 479 Island Highway, Victoria, BC

For members of the public who wish to listen to the meeting via telephone please call **1-833-353-8610** and enter the **Participant Code 1911461 followed by #**. You will not be heard in the meeting room but will be able to listen to the proceedings.

Director Mike Hicks (Chair)      Martin Lechowicz      Doug Pepino      Dale Tallyn

## AGENDA

**1. APPROVAL OF AGENDA**

*Recommendation: That the agenda be approved.*

**2. ADOPTION OF MINUTES OF THE ANNUAL GENERAL MEETING OF NOVEMBER 27, 2019**

*Recommendation: That the minutes of the Annual General Meeting of November 27, 2019 be adopted.*

**3. CHAIRS REPORT**

**4. APPOINTMENT OF COMMITTEE MEMBERS**

*Recommendation: That the Wilderness Mountain Water Service Commission:*

1. *Direct staff to forward the names of the nominees with the most mail-in votes to the Capital Regional District Board for appointment;*
2. *Direct staff to retain polling materials for 30 days after the Capital Regional District Board ratifies the Wilderness Mountain Water Service Commission appointment(s) and make them available for public inspection upon request; and*
3. *Direct staff to destroy polling materials as soon as practicable following 56 days after the Capital Regional District Board ratification of the appointments, including:*
  - a. *The ballots used in the election; and*
  - b. *Any copies of the list of owners and occupants within the service area used for the purposes of voting proceedings.*

**5. CORRESPONDENCE**

**6. NEW BUSINESS**

**7. ADJOURNMENT**

Inquires arising from this meeting may be sent to [WSAdmin@crd.bc.ca](mailto:WSAdmin@crd.bc.ca) for direct response.

*To ensure quorum, advise Sharon Orr at 250-474-9622 if you are unable to attend.*



**MINUTES OF AN ANNUAL GENERAL MEETING OF THE WILDERNESS MOUNTAIN WATER SERVICE COMMISSION Held Wednesday, November 27, 2019 at the East Sooke Community Hall, 1397 Coppermine Road, East Sooke, B.C.**

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**PRESENT: Commission Members:** R. Hancock (C), D. Tallyn, C. Gilbert, Director M. Hicks

**Staff:** T. Robbins, General Manager, Integrated Water Services; M. McCrank, Senior Manager, Infrastructure Operations; S. Orr (recorder)

**Public:** 62

Chair Hancock called the meeting to order at 6:00 p.m.

**1. APPROVAL OF AGENDA**

**MOVED** by M. Hicks, and **SECONDED** by D. Tallyn,  
That the agenda be approved.

**CARRIED**

**2. ADOPTION OF MINUTES OF THE ANNUAL GENERAL MEETING OF NOVEMBER 28, 2018**

**MOVED** by M. Hicks, and **SECONDED** by D. Tallyn,  
That the minutes of the Annual General Meeting of November 28, 2018 be adopted.

**CARRIED**

**3. CHAIRS REPORT**

The Chair welcomed all in attendance. He stated that a grant application was made in January 2019 and still awaiting a response. He stated that staff have developed an alternate option to filter the water from the reservoir which was presented at the budget meeting held November 25, 2019. He stated that the Commission plans to contact Island Health regarding the upgrade.

**4. 2018 ANNUAL REPORT**

M. McCrank introduced the report as presented and invited questions from Commission and the public in attendance.

Commissioners and staff answered questions from the public regarding maintenance, expenditures and water supply.

**MOVED** by R. Hancock, and **SECONDED** by M. Hicks,  
That the 2018 Annual Report be received for information.

**CARRIED**

**5. APPOINTMENT OF COMMISSION MEMBERS**

Vice-Chair Hicks thanked Robert Hancock for his service to the Commission and stated that the term for Robert Hancock will expire on December 31, 2019. He called for nominations for one, two-year term position to expire on December 31, 2021. The following nominations were received and agreed to stand:

- Robert Hancock
- Doug Pepino

**Wilderness Mountain Water Service Commission  
Minutes – Wednesday, November 27, 2019**

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Nominations were called two more times, and hearing none, the persons present at the meeting were polled by secret ballot.

Each nominee spoke in support of their nominations.

Ballots were handed out for a vote on the one outgoing two-year term position. Ballots were collected in a secret ballot box and counted. Doug Pepino was nominated.

**MOVED** by D. Tallyn, **SECONDED** by C. Gilbert,  
That the Wilderness Mountain Water Service Commission forward Doug Pepino's name to the CRD Board for appointment.

**CARRIED**

**MOVED** by D. Tallyn, **SECONDED** by C. Gilbert,  
That the ballots be destroyed.

**CARRIED**

**6. NEW BUSINESS**

Discussion took place about the scheduling of the meetings and releasing of draft minutes.

**7. ADJOURNMENT**

**MOVED** by M. Hicks, and **SECONDED** by R. Hancock,  
That the meeting be adjourned at 7:34 pm.

**CARRIED**

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Chair

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Secretary