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MINUTES OF A MEETING OF THE WILDERNESS MOUNTAIN WATER SERVICE COMMISSION Held Monday, November 25, 2019 in the Main Conference Room, 479 Island Highway, Victoria, BC

PRESENT: Commission Members: R. Hancock (C), D. Tallyn, C. Gilbert, Director M. Hicks

Staff: T. Robbins, General Manager, Integrated Water Services; I. Jesney, Senior Manager, Infrastructure Engineering; M. McCrank, Senior Manager, Infrastructure Operations; L. Xu, Manager, Financial Services; S. Orr (recorder)

Members of the Public: 5

Chair Hancock called the meeting to order at 12:57 p.m.

1. ELECTION OF CHAIR

Nominations were called for the Chair of the Wilderness Mountain Water Service Commission for a one-year term.

- M. Hicks nominated R. Hancock.
- R. Hancock agreed to stand.
- Nominations were called two additional times, and hearing none, R. Hancock was elected as Chair by acclamation.

2. APPROVAL OF AGENDA

The following item was added:

- Item #4 - Water System Upgrade

MOVED by M. Hicks, **SECONDED** by R. Hancock,
That the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES OF NOVEMBER 28, 2018

The Chair noted the following corrections in the minutes:

- D. Hancock *be changed to* R. Hancock.
- Magic Lake Estates Water and Sewer Committee *be changed to* Wilderness Mountain Water Service Commission.
- The Electoral Area Director be automatically elected as Chair *be changed to* The Electoral Area Director be automatically elected as Vice-Chair

MOVED by R. Hancock, and **SECONDED** by M. Hicks,
That the minutes of November 28, 2018 be adopted as amended.

CARRIED

4. WATER SYSTEM UPGRADE

Director Hicks provided background on Island Health's requirements on the water service and the status of the grant application made in January 2019. He noted that staff have

included Treatment Improvements in the 2020 budget, which should address Island Health's concerns.

Staff provided history of the water service and answered questions from the commission and public.

5. 2020 OPERATING AND CAPITAL BUDGET

I. Jesney introduced the 2020 Operating and Capital Budget report and provided an overview of the key factors influencing the budget.

Staff answered questions about the grant application process.

A discussion took place about appealing the requirement from Island Health.

MOVED by M. Hicks, and **SECONDED** by D. Tallyn,

That the Chair of the Wilderness Mountain Water Service Commission write a letter to Island Health objecting to the upgrade and that a copy of the letter be sent to the Premier of British Columbia.

CARRIED

Discussions took place regarding capital projects, grant funding and single family users.

Staff answered questions from the Commission

MOVED by M. Hicks, and **SECONDED** by D. Tallyn,

That the Wilderness Mountain Water Service Commission:

1. Approve the 2020 operating and capital budget as presented, and recommend that any deficit be brought forward as an expense in the 2020 budget, and a surplus be transferred to the Capital Reserve Fund;
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2020 Operating and Capital Budget and the five year Financial Plan for the Wilderness Mountain Water Service as presented.

CARRIED

6. NEW BUSINESS

There was no new business.

7. ADJOURNMENT

The meeting adjourned at 2:09 p.m.

CARRIED

Chair

Secretary