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## **Minutes of the Annual General Meeting of the Wilderness Mountain Water Service Commission**

**Held Thursday, November 10, 2016 at the Old East Sooke Fire Hall, 1397 Coppermine Road, East Sooke, BC**

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- PRESENT:**     **Committee Members:** R. Hancock (C), C. Taylor, S. Williamson, **Staff:** I. Jesney, Senior Manager, Infrastructure Engineering, M. McCrank, Senior Manager, Infrastructure Operations, J. Blaney, Manager, Water Quality Laboratory, Kyu-Chang Jo, Financial Analyst, L. Siemens (recorder)  
12 Members of the Public
- ABSENT:**     Director M. Hicks

The meeting was called to order at 7:05 p.m.

### **1.     Approval of Agenda**

**MOVED** by C. Taylor, **SECONDED** by S. Williamson,  
That the agenda be approved as distributed.

**CARRIED**

### **2.     Adoption of Minutes of the Annual General Meeting of October 5, 2015**

**MOVED** by C. Taylor, **SECONDED** by S. Williamson,  
That the minutes of the Annual General Meeting of October 5, 2015 be adopted as previously circulated.

**CARRIED**

### **3.     Chairs Report**

Chair Hancock presented a written report. The report was received as documentation.

### **4.     2015 Annual Report and Presentation**

I. Jesney presented a written report and PowerPoint presentation to accompany the written report.

The following topics were addressed:

- Purpose of Annual General Meeting
- System Overview
- Water Supply and Consumption
- Drinking Water Quality
- Raw Water Entering the Treatment Plant
- Treated Water in the Distribution System
- Operations 2015
- Capital Improvements
- 2015 Financial Report

CRD staff and commission members responded to questions from the public.

**5. Election of Commission Members**

Chair Hancock advised that the terms for Shawn Williamson and Chuck Taylor will expire on December 31, 2016 and an election will be held to fill the two-year positions beginning January 1, 2017 and expiring on December 31, 2018. He then called for nominations. Shawn Williamson and Chuck Taylor were nominated and agreed to stand. Nominations were called for two more times and hearing none, Shawn Williamson and Chuck Taylor were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

**6. New Business**

Staff advised that M. McCrank will be making a presentation after the meeting regarding the boil water advisories in 2016.

**7. Adjournment**

**MOVED** by R. Hancock, **SECONDED** by C. Taylor,  
That the meeting be adjourned at 7:30 p.m.

**CARRIED**