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Minutes of the Annual General Meeting of the Wilderness Mountain Water Service Commission

Held Monday, October 5, 2015 at the East Sooke Fire Hall, 1397 Coppermine Road, Sooke, BC

PRESENT: **Committee Members:** Y. Shap (Chair), R. Hancock, C. Taylor
Staff: M. Cowley, Acting Senior Manager, Infrastructure Engineering, S. Mason, Manager, Water Engineering and Planning, T. Scaber, Manager, Water System Operations, V. Deane, Manager, Water Treatment Operations, L. Siemens (recorder)
10 Members of the Public

ABSENT: Director M. Hicks

The meeting was called to order at 7 p.m.

1. Approval of Agenda

MOVED by R. Hancock, **SECONDED** by C. Taylor,
That the agenda be approved as distributed.

CARRIED

2. Adoption of Minutes of Annual General Meeting of November 24, 2014

MOVED by C. Taylor, **SECONDED** by Y. Shap,
That the minutes of November 24, 2014 be adopted as previously circulated.

CARRIED

3. Chair's Report

Chair Shap presented a written report. A copy of the report will be attached to the minutes.

MOVED by R. Hancock, **SECONDED** by C. Taylor,
That the Chair's report be received for information.

CARRIED

4. Annual Report

M. Cowley presented a written report and provided a hard copy of a PowerPoint presentation to accompany the written report.

The following topics were addressed:

- Purpose of Annual General Meeting
- System Overview
- Water Supply and Consumption
- Drinking Water Quality
- Operations
- Capital Improvements

- Financial Report

CRD staff and commission members responded to questions from the public.

MOVED by R. Hancock, **SECONDED** by C. Taylor,
That the annual report be received for information.

CARRIED

5. Election of Commission Members

Chair Shap advised that R. Hancock's term will expire in December 31 and an election will be held to fill the position for a term beginning January 1, 2016 and expiring on December 31, 2017. He then called for nominations. R. Hancock was nominated and agreed to stand. Nominations were called for two more times and hearing none, R. Hancock was elected by acclamation. His name will be forwarded to the CRD Board for appointment.

6. New Business

Staff were requested to:

- Ensure the lock to the access gate to Wilfred Treatment Plant is secured tightly after each use.
- Investigate if a tree growing behind the old pump house should be removed.
- Investigate removal of trees by BC Hydro on access road to the treatment plant.

7. Adjournment

The meeting was adjourned at 8 p.m.