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Minutes of the Annual General Meeting of the Wilderness Mountain Water Service Commission

Held Monday, November 24, 2014 at the East Sooke Fire Hall, 1397 Coppermine Road, Sooke, BC

PRESENT: **Committee Members:** Y. Shap (Chair), Director M. Hicks, C. Taylor
Staff: P. Sparanese, Senior Manager, Infrastructure Engineering and Operations; S. Mason, Manager, Water Engineering and Planning, T. Scaber, Manager, Water System Operations, L. Siemens (recorder)
3 Members of the Public

ABSENT: R. Hancock

The meeting was called to order at 7 pm.

1. **Approval of Agenda**

MOVED by Director Hicks, **SECONDED** by C. Taylor,
That the agenda be approved as distributed.

CARRIED

2. **Adoption of Minutes of Annual General Meeting of November 4, 2013**

MOVED by Director Hicks, **SECONDED** by C. Taylor,
That the minutes of November 4, 2013 be adopted as previously circulated.

CARRIED

3. **Chair's Report**

Chair Shap presented a written report. A copy of the report will be attached to the minutes.

MOVED by Director Hicks, **SECONDED** by C. Taylor,
That the Chair's report be received for information.

CARRIED

MOVED by Director Hicks, **SECONDED** by C. Taylor,
That staff prepare a report to address voting eligibility at annual general meetings.

CARRIED

4. **Annual Report**

P. Sparanese presented a written report. The following topics were addressed:

- Purpose of Annual General Meeting
- System Overview
- Water Supply and Consumption
- Drinking Water Quality
- Operations

- Financial Report

CRD staff and commission members responded to questions from the public.

MOVED by R. Hancock **SECONDED** by Director Hicks,
That the Annual Report be received for information.

CARRIED

5. Election of Officers

It was reported that the terms for Chuck Taylor and Yale Shap were expiring on December 31, 2014 and that an election would be held. Nominations were called for two two-year terms beginning January 1, 2015 and expiring on December 31, 2016.

Chuck Taylor and Yale Shap were nominated and agreed to stand. Nominations were called for two more times, and hearing none, both were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

6. New Business

There was no new business.

7. Adjournment

The meeting was adjourned at 7:50 pm.