



Making a difference...together

**Minutes of a Meeting of the Wilderness Mountain Water Service Commission
Held November 19, 2012 in the Main Conference Room, 479 Island Highway, Victoria, BC**

PRESENT: **Committee Members:** Y. Shap (Chair), Director M. Hicks, C. Taylor
 Absent: R. Hancock
 Staff: T. Tanton, Senior Manager, Infrastructure Engineering; J. Poncelet,
 Senior Financial Analyst, L. Siemens (recorder)
 3 Members of the Public

The meeting was called to order at 9:23 am.

1. Approval of Agenda

The following addition was made to the agenda:

- Add a motion to destroy the ballots for the election held at the Annual General Meeting on October 29, 2012.

MOVED by Director Hicks, **SECONDED** by C. Taylor,
That the agenda be approved as amended.

CARRIED

MOVED by Director Hicks, **SECONDED** by C. Taylor,
That the ballots for the election held at the Annual General Meeting on October 29, 2012
be destroyed.

CARRIED

2. 2013 Operating and Capital Budget

T. Tanton presented a written report and the 2013 Operating and Capital budget documents.

Discussions took place on the following topics:

- How the gas tax funding was utilized. Staff agreed to report back to the commission on the use of the gas tax funding.
- The possibility of the water licence for the William Brooks reservoir be abandoned and if so, could the proposed dam upgrades be reduced?

The following changes were made to the budget:

- \$2,000 of the 2012 surplus be applied to the 2013 parcel tax to minimize the parcel tax requisition impact and that the balance of the surplus be transferred to the capital reserve.

MOVED by Director Hicks, **SECONDED** by C. Taylor,

That the Wilderness Mountain Water Service Commission recommend that the CRD Board:

1. Approve the 2013 operating and capital budget for the Wilderness Mountain Water Service as amended; and
2. Balance the 2012 actual revenue and expense by transferring \$2,000 as a surplus carry forward to 2013 and the remaining balance as a transfer to Capital Reserve Fund for 2012.

CARRIED

3. New Business

Subdivision Referral Report

Staff provided a copy of the Subdivision Referral Report to Ministry of Transportation. The commission received the report for information.

4. Adjournment

The meeting was adjourned at 10:13 am.