

Meeting Minutes
Westside Wastewater Treatment and
Resource Recovery Select Committee

Friday, January 8, 2016

10:30 AM

6th Floor Boardroom

PRESENT

DIRECTORS: B. Desjardins (Co-Chair), D. Blackwell (for S. Young), C. Day (for C. Hamilton, Co-Chair), D. Screech, L. Seaton

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; D. Lokken, General Manager, Finance and Technology; L. Taylor, Communications Coordinator, Corporate Communications; B. Reems, Corporate Officer, and N. More, Committee Clerk (Recorder)

ALSO PRESENT: Director R. Atwell, Alternate Director M. Sahlstrom; K. Anema, View Royal; J. Bowden, Langford; I. Howat, Colwood; L. Hurst, J. Miller, Esquimalt; S. Brubacher, Urban Systems; C. Houghton, J. O'Reardon, Aurora Innovations; R. Sansom, Turner Lane Development Corp.

ABSENT: Chief R. Sam, Chief A. Thomas

The meeting was called to order at 10:32 a.m.

1. Approval of Agenda

Chair Desjardins directed the Committee members, alternate members, municipal staff, and consultants seated at the Board table to introduce themselves.

**MOVED by Director Blackwell, SECONDED by Director Seaton,
That the agenda be approved with the supplementary agenda.
CARRIED**

2. Adoption of Minutes

2.1. 16-22 Adoption of the Minutes of November 24, 2015

**MOVED by Director Screech, SECONDED by Director Blackwell,
That the minutes of November 24, 2015, be adopted.
CARRIED**

3. Chair's Remarks

Chair Desjardins remarked on her new role as Chair of the Capital Regional District Board and announced that she would no longer serve as co-chair of the Westside Wastewater Treatment and Resource Recovery Select Committee and that a decision on electing a co-chair would be made at a future meeting.

4. Presentations/Delegations

4.1 16-55 4.1 Delegation Bryan Gilbert

B. Gilbert felt that a 100% distributed tertiary with advanced gasification system was possible, could be referred to as a "\$250 million option", and should be presented to the public before any discussion of cost sharing allocation. The delegation provided a written submission, on file at Legislative and Information Services.

This delegation was presented.

5. Committee Business

5.1. 16-24 Feasibility and Costing Analysis of an Additional Option Set to Treat Westside Sewage, Including a Wastewater Treatment Facility and Disposal Service for Colwood and Langford

S. Brubacher of Urban Systems, with the aid of a PowerPoint presentation, presented the information including on option sets 5A and 5B, and capital costs relative to the other option sets.

The Committee requested that presentations be provided ahead of the meetings in agenda packages.

The Committee sought clarification on the "soft" costs, the magnitude of cost changes due to changes in conveyance and method of discharge, the discussion between Colwood and the Ministry on regulations regarding ground discharge and beneficial re-use of water.

L. Hutcheson provided highlights of the staff report. J. Miller provided information from the Westside technical committee's standpoint.

The Committee sought clarification on the need for an outfall as a backup to ground discharge, details on the costing, and regulations in relation to wet and dry flows.

**MOVED by Director Screech, SECONDED by Alternate Director Day,
That the Westside Select Committee receive this report for information and
forward it to the Core Area Liquid Waste Management Committee for
consideration.**

CARRIED

5.2. 16-25 Public Consultation Update

C. Houghton presented an update on the public engagement process with the aid of a PowerPoint presentation. She remarked on shared aspects of the Eastside Wastewater Treatment and Resource Recovery Select Committee public engagement. Topics in the presentation included principles and objectives, challenges, examples of public engagement activities that have been implemented, and the online survey platform.

Chair Desjardins clarified that a preliminary report would be provided around February 10, 2016, and a final report around February 19, 2016.

The Committee sought clarification on an Eastside public engagement event in Victoria on January 8, 2016.

**MOVED by Director Screech, SECONDED by Director Blackwell,
That the Westside Wastewater Treatment and Resource Recovery Select
Committee receive this update for information.
CARRIED**

5.3. 16-14 Core Area Sewage and Resource Recovery System Cost Sharing

On the motion, the Committee discussed the allocation of costs for regional services, the future development of the region, and the timing of the discussion in relation to current information. L. Hutcheson provided highlights of the staff report, and reported on the decision taken by the Eastside Select Committee on January 6, 2016, to recommend retaining the current cost sharing model.

Chair Desjardins summarized the cost sharing options.

The Committee sought clarification on the direction given to staff to provide the cost sharing information.

**Moved by Director Blackwell, SECONDED by Director Screech,
That it be recommended to the Capital Regional District Board:
That the current cost sharing under Bylaw No. 2312 "Liquid Waste Management
Core Area and Western Communities Service Establishment Bylaw No. 1, 1995",
as amended, and based on design capacity benefit, be retained.
CARRIED**

OPPOSED Day, Desjardins

On the motion, it was clarified that the scope of the motion is for all options and that the enlarged scope of work would be serviced by Westside municipal staff and consultants.

**MOVED by Director Screech, SECONDED by Director Blackwell,
WHEREAS current cost estimates for wastewater treatment and resource recovery
are very conservative and default to the worst case scenario for costing
specifically regarding costs related to four (4) times the dry weather flows; and
WHEREAS Westside communities have in large part successfully dealt with their
inflow and infiltration (I&I) issues and have greatly reduced the potential of
having flows exceed the two (2) times the dry weather flows; and
WHEREAS the participating communities remain committed to adhering to the
goal stated in the approved Westside Project Framework that the solution be
"based on the best business case scenario that maximizes benefit to the best
value for taxpayers"; therefore
BE IT RESOLVED that the Westside initiate the technical and financial work
required to evaluate the potential cost savings for Westside residents by
analysing two (2) times the dry weather flows, and that after being presented to
the Westside Select Committee, the results of this work be used as a basis to
engage with the Province as regulator in determining acceptable flow levels,
with costs subsequently reduced for Westside participants.
CARRIED**

5.4. 16-26 Cost Comparison of Budgets - New Options Versus Previous Plan

L. Hutcheson provided highlights of the staff report.

MOVED by Director Screech, **SECONDED** by Director Blackwell,
That the report be received for information.
CARRIED

5.5. 16-29 Westside Concept Planning - Phase 2 Budget Update No. 3

MOVED by Director Screech, **SECONDED** by Director Blackwell,
That the report be received for information.
CARRIED

5.6. 16-28 Eastside Select Committee Verbal Update

L. Hutcheson reported on the January 6, 2016, Eastside Select Committee meeting, and Director Atwell provided further highlights.

This update was presented.

6. Motion with Notice

6.1. 15-311 Referral of Motion with Notice: Options for Wastewater Treatment (Director Hamilton)

MOVED by Alternate Director Day, **SECONDED** by Director Blackwell,
That consideration of the motion referred from the Core Area Liquid Waste Management Committee be postponed to the next meeting.
CARRIED

7. New Business

There was none.

8. Adjournment

MOVED by Director Screech, **SECONDED** by Director Blackwell,
That the meeting be adjourned at 11:43 a.m.
CARRIED

CHAIR

RECORDER