

Meeting Minutes
Westside Wastewater Treatment and
Resource Recovery Select Committee

Tuesday, November 24, 2015

2:00 PM

Esquimalt Town Hall, 1229 Esquimalt Road

PRESENT:

MEMBERS: B. Desjardins (Co-Chair), C. Hamilton (Co-Chair), D. Screech, L. Seaton, S. Young
Absent: Chief R. Sam; Chief A. Thomas

ALSO PRESENT: B. Burton-Krahn, Alternate Member; L. Hundleby, Esquimalt; E. Lee, Urban Systems;
C. Houghton, Aurora; G. Nason, Colwood; M. Baxter, Colwood; R. Morrison, Esquimalt; J. Miller,
Esquimalt; L. Hurst, Esquimalt; K. Anema, View Royal; J. Bowden, Langford; S. Russell, Colwood

STAFF: L. Hutcheson, General Manager, Parks and Environmental Services; S. Santarossa, Corporate
Officer; L. Taylor, Communications Coordinator; S. Hallatt, Manager, Aboriginal Initiatives, A. Boyd,
Committee Clerk (recorder)

Co-Chair Desjardins called the meeting to order at 2:00 p.m.

1. Approval of Agenda

MOVED by Director Seaton, **SECONDED** by Co-Chair Hamilton,
That the agenda be approved.
CARRIED

2. Adoption of Minutes

2.1. 15-1257 Adoption of the Minutes of October 27 and November 2, 2015

MOVED by Director Seaton, **SECONDED** by Director Screech,
That the minutes of October 27 and November 2, 2015 be adopted.
CARRIED

3. Chair's Remarks

There were none.

4. Presentations/Delegations

There were none.

5. Committee Business

5.1. 15-1271 Westside Select Technical Analysis for Further Comprehensive Evaluation
of Potential Sites, Scenarios and Technologies

J. Miller provided an update noting the November 16th meeting of Urban Systems and the Technical Committee included a high level discussion of Technical Memo #3, although they had not yet seen the Technical Oversight Panel's Technical Memo #3.

E. Lee of Urban Systems provided a PowerPoint presentation on "Phase II Update". Highlights included:

- the 4, 2 and 1 plant option sets
- Westside Option Set Matrix, looking at different angles
- option set criteria
- life cycle costing; and performance criteria
- analysis of potential site areas.

E. Lee noted that Urban Systems has been interacting with the Technical Oversight Panel through weekly teleconferences since September.

E. Lee noted that Technical Memo #3, looks at all five option sets, with the following criteria:

- making sure performance links together
- lifecycle costing (now and future)
- an analysis of the areas and differences
- levels of treatment
- solids energy recovery
- heat recovery, and
- option set characterizations.

It was requested to have the Technical Analysis for Further Comprehensive Evaluation of Potential Sites, Scenarios and Technologies staff report and appendix be forwarded to the next Core Area Liquid Waste Management Committee meeting for information.

**MOVED by Co-Chair Hamilton, SECONDED by Director Screech,
That the Westside Select Committee receive this report for information.
CARRIED**

5.2. 15-1272 Westside Solutions Public Consultation Update

C. Houghton provided an update on the public consultation process noting that the draft Westside Solutions letter circulated at the meeting will be customized for each association or community group.

C. Houghton noted public consultation accomplishments to date:

- completed the Ipso Reid survey and reported out
- first newsletter went out and is available on the website
- high school competition is under way - planning for a January launch
- website is being updated (coreareawastewater.ca)
- ads being looked at
- online survey - waiting for some information from Urban Systems and will launch after December 2nd
- looking to target a panel of those who have not participated on a public consultation before

The Committee discussed the timing of the high school competition.

Staff was requested to reorder the sites on the letter to be circulated so that Rock Bay does not appear as the first site under each option.

**MOVED by Director Seaton, SECONDED by Director Screech,
That the Westside Wastewater Treatment and Resource Recovery Select
Committee receive this report for information.
CARRIED**

5.3. 15-1266 Westside Concept Planning - Phase 2 Budget Update No. 2

L. Hutcheson provided an update noting that this is for Westside's activities only. The budget includes a couple of late invoices and has no other anomalies.

**MOVED by Director Screech, SECONDED by Co-Chair Hamilton,
That the Westside Wastewater Treatment and Resource Recovery Select
Committee receive this report for information.
CARRIED**

5.4. 15-1275 Eastside Wastewater Treatment and Resource Recovery Select
Committee Verbal Update

It was noted that Eastside Wastewater Treatment and Resource Recovery Select Committee has not met since their last update to Westside, and therefore no update was provided.

6. New Business

There was no new business.

The next meeting will be at the call of the Co-Chairs.

15-1283 Delegation: Robert Drew re: Item 5.1 Technical Analysis for Further
Comprehensive Evaluation of Potential Sites, Scenarios, and
Technologies and 5.2 Westside Solutions Public Consultation Update

Committee recognized that a member of the public wished to speak on item 5.1
Technical Analysis for Further Comprehensive Evaluation of Potential Sites,
Scenarios and Technologies.

Mr. Robert Drew noted that he is a new resident of the area, and has been
impressed with the efforts of the Westside Wastewater Treatment and
Resource Recovery Select Committee. He requested that a sampling on what
a wastewater plant would look like be circulated in the neighborhoods affected.
He also noted that concentrating too much on the Rock Bay site and harbour
might not be in the best interest of the Committee.

**MOVED by Mayor Young, SECONDED by Director Screech,
That the Westside Wastewater Treatment and Resource Recovery Select
Committee approve the delegation's request to speak.**

CARRIED UNANIMOUSLY

7. Adjournment

MOVED by Director Seaton, SECONDED by Director Screech,
That the meeting adjourn at 2:53 p.m.
CARRIED

CHAIR

RECORDER