



Making a difference...together

MINUTES OF A MEETING OF THE WATER ADVISORY COMMITTEE

Held Tuesday, April 5, 2011 in the Goldstream Conference Room, 2nd Floor, 479 Island Highway

PRESENT: J. Coward, M. Doehnel, E. Dyck, M. Gingras, R. Henderson, M. Lougher-Goodey, G. Orr, B. Proud, J. Rogers, F. Schulz, D. Spinner, L. Waters, B. Wilkes
Staff: J. Hul, K. Reilly, M. Montague (Recorder)

ABSENT: M. Hall, E. Loring-Kuhanga,

1. ELECTION OF CHAIR AND VICE CHAIR

J. Hull called for nominations for the position of Chair of the Water Advisory Committee for 2011.

L. Waters nominated B. Wilkes.

J. Hull called for nominations a second and third time and hearing none, proclaimed B. Wilkes Chair of the Water Advisory Committee for 2011 by acclamation. B. Wilkes assumed the Chair.

The Chair called for nominations for Vice Chair of the Water Advisory Committee for 2011.

L. Waters nominated M. Doehnel, who declined; R. Henderson nominated L. Waters, who declined; G. Orr nominated D. Spinner, who accepted.

The Chair called for nominations a second and third time and hearing none, proclaimed D. Spinner Vice-Chair of the Water Advisory Committee for 2011 by acclamation.

2. APPROVAL OF AGENDA

The following items were added to the agenda under New Business:

- Water Conservation Bylaw
- Request for Leave of Absence from E. Loring-Kuhanga
- Presentations to the Water Advisory Committee

MOVED by M. Lougher-Goodey and **SECONDED** by L. Waters, that the Water Advisory Committee approve the agenda as amended.

CARRIED

3. ADOPTION OF THE MINUTES OF THE MEETING HELD DECEMBER 7, 2010

MOVED by M. Lougher-Goodey and **SECONDED** by J. Rogers, that the Water Advisory Committee adopt the minutes of the meeting held December 7, 2010.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES OF THE DECEMBER 7, 2010 MEETING

There was no business arising from the minutes of the December 7, 2010 meeting.

5. REVIEW OF TASK/ACTION ITEMS

An updated Task List is attached.

The Conservation Water Rate Study prepared for the CRD is available for viewing and/or downloading at http://www.crd.bc.ca/reports/water_/2001_/conser568/CONSER568.pdf.

[B. Proud joined the meeting.]

MOVED by J. Rogers and **SECONDED** by D. Spinner,

that the Water Advisory request that staff provide a brief presentation and an update on the Regional Sustainability Strategy at a future meeting.

CARRIED

6. CHAIR'S REMARKS

The Chair remarked that he would like to move things along with the Water Advisory Committee and focus on providing the best advice possible to the Regional Water Supply Commission.

7. WATER DEPARTMENT UPDATES

a) Water Supply Status

J. Hull reported that the reservoir is full and spilling. He noted that rainfall for the month of March was 146% of normal. Rainfall to date in April is 58% of normal.

b) Water Quality in Sooke Reservoir

J. Hull reported that there are no issues in Sooke Reservoir.

c) Residential Demand Management Initiatives

K. Reilly reported that Demand Management sponsored three Native Plant Gardening workshops, two Efficient Irrigation workshops, and attended 4 community events in March. Staff also spoke to four local Girl Guide community groups.

Four Waterwise Program Assistants have been hired for our summer conservation programs and outreach. Assistants will receive extensive training in all Environmental Partnership program area messages in preparation to assist staff with community outreach and education. Staff responded to 361 phone calls.

d) ICI Demand Management Initiatives

K. Reilly reported that in March, ICI staff continued the water audit for a post-secondary institution located in Saanich. The second phase of the project includes a facility audit of a research facility that was identified as a one of the largest water consumers during the initial phase of the project. As well, work continued with an audit for a Colwood grocery store. Audit work for a business in Central Saanich was completed and the major recommendations included leak detection and repair as well as mechanical upgrades to equipment.

Two Once Through Cooling rebates were completed in March, potentially saving 24,550 m³ of water (equivalent to 98 homes' annual water use). As well, one private school received a water conservation grant for completing their water conservation work originally started in 2010.

Lastly, ICI water conservation advertising with the Douglas magazine and the Greater Victoria Chamber of Commerce publication continued in March. Outreach activities included advertisement development, assistance with the upcoming drinking water week events as well as completion of the Green Start pilot program.

e) Water Rates – Surrey & Burnaby

K. Reilly reported that the City of Surrey is not currently 100% metered and therefore employs two billing systems for water and sewer utilities. For residents that do not have a water meter, the customer is billed \$637.00 for water service and \$428.00 for sewer service, for a combined annual cost of \$1065.00. For residents who are metered, the customer is charged \$0.775 per cubic meter for water and \$0.718 per cubic meter for sewer. The total meter charge is \$1.49 per cubic meter.

City of Burnaby residents are charged a flat rate of \$939.17 annually for water/sewer service. However, residents receive a discount of approximately \$45 if paid prior to March 15, 2011.

Please refer to <http://www.crd.bc.ca/water/waterbilling/residentialrates.htm> for water rates within the CRD.

8. 2011 MEMBERSHIP LIST

MOVED by J. Rogers and **SECONDED** by G. Orr,
that the Water Advisory Committee receive the Water Department Updates and the 2011 Membership List for information.

CARRIED

9. 2011 MEETING SCHEDULE

MOVED by J. Rogers and **SECONDED** by M. Lougher-Goodey,
that the Water Advisory Committee receive the 2011 Meeting Schedule for information.

CARRIED

10. STRATEGIC PLAN UPDATE STATUS

J. Hull reported that work is underway on various sections of the strategic plan update and a draft will be available in May for review and comment. A public meeting has been scheduled for Thursday, May 19th and notification of this meeting will be posted on the CRD Website, advertised in the media, as well as promoted on the public tours in early May.

[D. Spinner left the meeting.]

The process and timing of the update was discussed and the committee was reminded to review the 2004 Update of the Strategic Plan posted on the Capital Regional District website at http://www.crd.bc.ca/reports/water_/2004_/strategicplanreview_/index.htm.

11. INTEGRATED WATER SERVICES MONTHLY REPORT (QUESTIONS/COMMENTS)

MOVED by G. Orr and **SECONDED** by J. Rogers,
That the Water Advisory Committee receive the Integrated Water Services Monthly Report for information.

CARRIED

12. QUESTIONS FROM COMMITTEE MEMBERS

There were no questions from committee members.

13. QUESTIONS FROM MEMBERS OF THE PUBLIC CONCERNING COMMITTEE BUSINESS

There were no members of the public in attendance.

14. NEW BUSINESS

Water Conservation Bylaw

MOVED by L. Waters and **SECONDED** by R. Henderson,
That the Water Advisory Committee review the Water Conservation Bylaw and the agricultural water rate at the June meeting.

CARRIED

Request of Leave of Absence from E. Loring-Kuhanga

MOVED by J. Rogers and **SECONDED** by M. Lougher-Goodey,
that the Water Advisory Committee receive the letter from E. Loring-Kuhanga for information.

CARRIED

Presentations to the Water Advisory Committee

The following presentations to the Water Advisory Committee were suggested:

- October – Fish Habitat
- November – Water Quality

15. ADJOURNMENT

The meeting adjourned at 11:05 a.m.

DRAFT

WATER ADVISORY COMMITTEE
TASK LIST

December 1, 2009

	TASK	ACTION	STATUS (✓Done)
1.	That WAC requests that RWSC establish regional water use targets both in the short term (5 year) and long term (50-100 years). These targets should be explicitly stated in the forthcoming strategic planning update and should include a range of possible scenarios to achieve those targets. These targets should be the focus of a public meeting in 2010 hosted by the RWSC and WAC (with staff support) for general community discussion and to solicit additional public input.	All	This items is part of the Strategic Plan and will be addressed in the Strategic Plan update in 2011.

December 7, 2010

	TASK	ACTION	STATUS (✓Done)
1.	Add to the 2011 objectives that meetings be held at First Nations facilities.	Recorder	✓
2.	Forward the Water Advisory Committee 2010 Annual Report to the Regional Water Supply Commission.	Recorder	This report will be forwarded to the 1 st RWSC meeting following election of the WAC Chair.
3.	Recommend that the Regional Water Supply Commission advise the municipalities that the ICI Demand Audit Program is available and suggest that audits be requested for all municipal buildings, including recreation centers	K. Reilly	Letters to be written to municipalities and councils.
4.	Recommend that the Regional Water Supply Commission encourage the Integrated Water Services Strategic Plan process be linked to other strategic planning processes in some way.		✓
5.	Review the 2004 Strategic Plan prior to holding a stand-alone meeting to discuss the plan.	All	✓
6.	Canvass respective communities and bring that input to the Strategic Plan discussion meeting.	All	This item will be discussed further.
7.	Bring a copy of individual utility bills to the next meeting to illustrate the different ways that municipalities charge for water in the Region.	All	
8.	Request a breakdown of water charges from Surrey and Burnaby and provide that information to the Water Advisory Committee members.	K. Reilly	✓

TASK LIST

April 5, 2011

	TASK	ACTION	STATUS (✓Done)
1.	Send formal letters to municipalities and Councils advising them of the ICI Demand Audit Program and providing details of the savings that can be achieved.	K. Reilly	
2.	Request that arrangements be made to hold a meeting of the Water Advisory Committee at a First Nations location.	E. Loring-Kuhanga	
3.	Include the link to the water conservation report prepared by the CRD in 2001 in the minutes of the April 5 th meeting.	Recorder	
4.	Make arrangements for staff to make a brief presentation and provide an update to the WAC on the Regional Sustainability Strategy.	Recorder	
5.	Send out a schematic of where WAC members can park to attend meetings when the front lot is full.	Recorder	
6.	Provide D. Spinner with a list of ICI projects in 2010.	K. Reilly	
7.	Invite J. Hull and K. Reilly to attend a Westshore Chamber of Commerce meeting.	D. Spinner	
8.	Add the Water Conservation Bylaw to the agenda for the June meeting for discussion.	Recorder	
9.	Add the Agricultural Water Rate to the agenda of a future meeting for discussion.	Recorder	
10.	Add a presentation by R. Henderson on Fish Habit to the agenda for the October meeting.	Recorder	
11.	Make arrangements for a presentation on Water Quality at the November meeting.	Recorder	
12.	Send a link to the Regional Sustainability Strategy website to the Water Advisory Committee members.	Recorder	
13.	Email the committee members information regarding the subcommittee.	L. Waters	