

**Meeting Minutes**  
**Transportation Select Committee**

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Wednesday, March 2, 2016

11:30 AM

6th Floor Boardroom

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PRESENT

DIRECTORS: S. Brice (Chair), R. Kasper (Vice Chair), B. Isitt, W. McIntyre, S. Price, D. Screech, G. Young

STAFF: K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; J. Hicks, Senior Transportation Planner, Regional and Strategic Planning; M. Walton, Senior Manager, Regional Parks; B. Reems, Corporate Officer; N. More, Committee Clerk (Recorder)

ABSENT: C. Hamilton, L. Seaton, B. Desjardins (Board Chair, ex-officio)

The meeting was called to order at 11:33 a.m.

**1. Approval of Agenda**

**MOVED** by Director Kasper, **SECONDED** by Director Price,  
That the agenda be approved.  
**CARRIED**

**2. Adoption of Minutes**

2.1. [16-288](#) Adoption of Transportation Select Committee Minutes of July 22, 2015

**MOVED** by Director McIntyre, **SECONDED** by Director Screech,  
That the Transportation Select Committee Minutes of July 22, 2015, be adopted.  
**CARRIED**

**3. Chair's Remarks**

Chair Brice remarked on the mandate of the Committee. She remarked that the Board has recognized that transportation is a regional issue with implications for coordination. The main part of the agenda is to advance the action to establish the new service. The challenges ahead include jurisdiction and authority, for the infrastructure is held outside the CRD Board.

**4. Presentations/Delegations**

**5. Committee Business**

5.1. [16-299](#) 2016 CRD Board Select Committee Terms of Reference and Work Program

K. Lorette provided a synopsis of the staff report, work plan and terms of reference.

**MOVED** by Director Isitt, **SECONDED** by Director Screech,  
 1. That the terms of reference for the 2016 Transportation Select Committee as attached in Appendix A be received; and  
 2. That the Transportation Select Committee recommend to the Capital Regional District Board:  
 That the Committee priorities and work program as outlined in the Priorities Dashboard, be confirmed.  
**CARRIED**

**5.2.**     [16-294](#)     Capital Regional District Transportation Service Establishment

K. Lorette introduced the matter and S. Bagh provided highlights of the report with the aid of a PowerPoint presentation.

The Committee discussed inter-island transport, regional cooperation, authority, governance, and the use of regional trails.

**MOVED** by Director Isitt, **SECONDED** by Director Kasper,  
 That the Transportation Select Committee recommend to the Capital Regional District (CRD) Board:  
 That staff be directed to prepare a draft Transportation Service Bylaw that would seek the participation of all municipalities and electoral areas and provide the CRD with the potential to take on a broad range of additional transportation services including funding and partnering in infrastructure projects and grant applications, programing and Electoral Area transportation assistance; and prepare a Board policy that would tie requisition increases to expansion of transportation functions and identify triggers for increased requisitions.  
**CARRIED**

**6. New Business**

**7. Adjournment**

**MOVED** by Director Price, **SECONDED** by Director Kasper,  
 That the meeting be adjourned at 12:31 p.m.  
**CARRIED**

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**CHAIR**

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**RECORDER**