

## Meeting Minutes

### Transportation Committee

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Wednesday, January 23, 2019

1:00 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: D. Blackwell (Chair), C. McNeil-Smith (Vice Chair), S. Brice, B. Desjardins, F. Haynes, L. Helps, J. Loveday, R. Martin, R. Mersereau, G. Orr, D. Screech, C. Plant (Board Chair, ex-officio)

Staff: K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; J. Hicks, Senior Transportation Planner, Regional and Strategic Planning; K. Berniaz, Research Planner, Regional and Strategic Planning; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

OTHERS: Director Taylor

The meeting was called to order at 1:04 pm.

#### 1. Approval of Agenda

**MOVED by Director Mersereau, SECONDED by Director Helps,  
That the agenda for the January 23, 2019 Transportation Committee meeting be  
approved as circulated.  
CARRIED**

#### 2. Adoption of Minutes

2.1. [19-090](#) Minutes of the June 27, 2018 Transportation Committee Meeting

**MOVED by Director Helps, SECONDED by Director Screech,  
That the minutes of the June 27, 2018 Transportation Committee meeting be  
adopted as circulated.  
CARRIED**

#### 3. Chair's Remarks

The Chair remarked on Sub-Regional Committees and the Provincial announcement of a South Island Transportation Study.

#### 4. Presentations/Delegations

4.1. Late Delegation: James Anderson Re: History of Transportation Service Discussions

J. Anderson spoke in support of prioritizing transportation in the Capital Regional District.

## 5. Committee Business

### 5.1. [19-049](#) Terms of Reference - Transportation Committee

K. Lorette provided an overview of the Terms of Reference.

Discussion ensued on the following:

- removing the Electoral Areas Committee to accurately reflect the composition of the Committee
- the frequency of meetings and options to cancel a meeting if there were no agenda items
- being an active and proactive member in the Province's South Island Transportation Study

**MOVED by Director Martin, SECONDED by Director Helps,**

**That the Transportation Committee recommend to the Capital Regional District Board:**

**That the Transportation Committee Terms of Reference be approved as amended to remove reference to the Electoral Areas Committee from Composition item 3 (b).**

**CARRIED**

### 5.2. [19-089](#) History of Transportation Service Discussions

K. Lorette provided an overview of the History of Transportation Service presentation.

J. Hicks spoke to the presentation.

Discussion ensued on the following:

- including the Island Corridor Foundation
- the scope of the Province's South Island Transportation Study
- working with the Province with multi-model transportation and other transportation needs

**MOVED by Director McNeil-Smith, SECONDED by Director Helps,**

**That the Transportation Committee receive the PowerPoint presentation for information.**

**CARRIED**

### 5.3. [19-047](#) Active and Safe Routes to School Planning -- School Selection Criteria

K. Lorette provided an overview of the report.

Discussion ensued on the following:

- the school selection criteria
- how this program differs to municipal programs
- getting independent schools to participate
- the possibility for municipalities to pay for schools that are not selected
- timelines of this coming into effect

**MOVED** by Director Screech, **SECONDED** by Director Helps,  
 That the Transportation Committee recommend to the Capital Regional District Board:  
 That staff be directed to use the school selection criteria contained in Appendix A as the basis for prioritizing schools to be funded by the Capital Regional District for Active and Safe Routes to School planning.  
**CARRIED**

**5.4.**     [19-054](#)     Traffic Safety Commission Minutes for Information

**MOVED** by Director McNeil-Smith, **SECONDED** by Director Desjardins,  
 That the following minutes of the Traffic Safety Commission meetings be received for information:

1. May 10, 2018
2. June 14, 2018
3. July 12, 2018
4. August 9, 2018
5. September 13, 2018
6. October 11, 2018
7. November 8, 2018
8. December 13, 2018

**CARRIED**

**6. New Business**

Discussion ensued on the Capital Regional District acting and proactively participating in the Provincial South Island Transportation Study.

**MOVED** by Director Helps, **SECONDED** by Director McNeil-Smith,  
 That the Transportation Committee recommend to the Capital Regional District Board:  
 That the Chair of the Capital Regional District write the Ministry of Transportation indicating the Capital Regional District's interest in participating in the South Island Transportation Study and invite the Minister to address the Board.  
**CARRIED**

**7. Adjournment**

**MOVED** by Director Desjardins, **SECONDED** by Director Helps,  
 That the January 23, 2019 Transportation Committee meeting be adjourned at 2:18 pm.  
**CARRIED**

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 Chair

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 Recorder