



Making a difference...together

**MINUTES OF A MEETING OF THE Surfside Park Estates Water Service Committee, held Thursday, February 9, 2023 at 2 p.m., In the Goldstream Meeting Room, 479 Island Highway, Victoria, BC**

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**PRESENT: Committee Members:** L. Vallee (Chair); P. Brent (Electoral Area Director); W. Mulvin (EP); R. Noyes (EP); K. Wall

**Staff:** J. Dales, Senior Manager, Wastewater Infrastructure Operations; J. Marr, Acting Senior Manager, Infrastructure Engineering; J. Kelly, Manager, Capital Projects; C. Moch, Manager, Water Quality Operations; L. Xu, Manager, Finance Services (EP); T. Duthie, Manager, Administrative Services; M. Risvold, Committee and Administrative Clerk (Recorder)

EP = Electronic Participation

The meeting was called to order at 2 pm.

**1. ELECTION OF CHAIR**

The Senior Manager called for nominations for the position of Chair of the Surfside Park Estates Water Service Committee for the term ending December 31, 2023.

W. Mulvin nominated L. Vallee. L. Vallee accepted the nomination.

The Senior Manager called for nominations a second time.

The Senior Manager called for nominations a third and final time.

Hearing no further nominations, the Senior Manager declared L. Vallee Chair of the Surfside Park Estates Water Service Committee for the term ending December 31, 2023 by acclamation.

**2. ELECTION OF VICE CHAIR**

Election of vice-chair was not conducted.

**3. APPROVAL OF AGENDA**

**MOVED** by P. Brent, **SECONDED** by K. Wall,  
That the agenda be approved.

**CARRIED**

**4. ADOPTION OF MINUTES**

**MOVED** by P. Brent, **SECONDED** by K. Wall,  
That the minutes of the November 24, 2022 meeting be adopted.

**CARRIED**

**5. CHAIR'S REMARKS**

The Chair thanked the committee for their vote of confidence for another year as Chair.

## 6. PRESENTATIONS/DELEGATIONS

There were none.

## 7. SENIOR MANAGER'S REPORT

As a follow-up from the November 24, 2022 meeting, J. Dales advised there is a \$250 deposit on the totes used to transport chemicals. It is challenging to clean the totes for water storage as the chemicals are toxic. Risk management does not support having the totes re-used for water storage. Staff offered to connect the committee with the recycling company if they would like to further discuss the matter.

## 8. COMMITTEE BUSINESS

### 8.1. PRESENTATION – SURFSIDE PARK ESTATES WATER SERVICE COMMITTEE ORIENTATION

Staff provided the orientation and responded to questions from the committee regarding:

- Monitoring for grants. Staff advised there are weekly alerts that are monitored for grants for all of Capital Regional District (CRD) services.
- Connection replacement at Wooddale Drive while it is vacant. Staff advised leaks have been identified in this location and it is in the capital plan to be replaced in 2025. There is currently no authorization to proceed as the project would have to be approved in 2024.
- The new storage tank location. Staff advised the new location will be determined by the system review and study.
- Alternative Approval Process (AAP). Staff advised Legislative Services will lead the process, and a notice will be issued for the work including the amount of funds. It will be published in the newspaper, website and social media. If less than 10 percent of system users do not support the AAP, it will proceed. If defeated, another option is a referendum which is more expensive than the AAP.
- Extending the life of the existing plant and tank to optimize grant opportunities. Staff advised the intent is to do maintenance to make the tanks last as long as possible. Having the treatment plant project on the capital plan is beneficial when applying for grants. Infrastructure can begin failing resulting in more expensive repairs.

The Chair advised staff of a space located on lot 20 that has a designated spot for water tanks, noting the owner may sell the section of land. Staff will investigate further.

### 8.2. Project and Operations Update

Staff provided the capital projects and operational updates and responded to a question regarding a leak on Mariners Way. Staff will report back to the committee regarding how the leak detected on Mariners Way improved water loss.

### 8.3. Referral From Electoral Areas Committee – Electoral Areas Water Conservation Bylaw No. 1, 2022 (Bylaw No. 4492)

J. Dales presented the bylaw. The committee advised they like the ability for flexibility.

**9. SURFSIDE PARK ESTATES WATER SERVICE COMMITTEE MEETING SCHEDULE**

Regular meetings of the Surfside Park Estates Water Service Committee shall be held in the Goldstream Conference Room, 479 Island Highway, Victoria, BC on Thursday, February 9, Thursday, June 15 and a date to be determined in November to approve the operating and capital budget. Meetings will commence at 2:00 pm unless otherwise determined.

**10. CORRESPONDENCE**

There was none.

**11. NEW BUSINESS**

There was none.

**12. ADJOURNMENT**

**MOVED** by P. Brent, **SECONDED** by K. Wall,  
That the February 9, 2023 meeting be adjourned at 3:06.

**CARRIED**

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**CHAIR**

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**SECRETARY**