



Making a difference...together

MINUTES OF A MEETING OF THE Surfside Park Estates Water Service Committee, held Thursday, June 30, 2022 at 3 p.m., In the Goldstream Meeting Room, 479 Island Highway, Victoria, BC

PRESENT: Committee Members: L. Vallee (Chair); P. Brent (Acting Electoral Area Director) (EP); W. Mulvin (EP); R. Noyes (EP)

Staff: M. McCrank, Senior Manager, Wastewater Infrastructure Operations;
I. Jesney, Senior Manager, Infrastructure Engineering; M. Risvold, Committee and Administrative Clerk (recorder)

REGRETS: K. Wall

EP = Electronic Participation

The meeting was called to order at 3:02 pm.

1. APPROVAL OF AGENDA

MOVED by P. Brent, **SECONDED** by W. Mulvin,
That the agenda be approved.

CARRIED

2. ADOPTION OF MINUTES

MOVED by W. Mulvin, **SECONDED** by R. Noyes,
That the minutes of the February 24, 2022 meeting be adopted.

CARRIED

3. CHAIR'S REMARKS

On April 13, 2022 the CRD Board approved a newly developed *Best Practices Guide for Meetings*. One new best practice is to no longer conduct a vote on recommendations to "receive for information". You will notice items on the agenda that are for information that the recommendation has changed to read "*There is no recommendation. This report is for information only.*" Staff will respond to questions related to the item but no vote will be called.

4. PRESENTATIONS/DELEGATIONS

There were none.

5. SENIOR MANAGER'S REPORT

- **Bylaw No. 4449 – A Bylaw to Amend Appointment for the Surfside Park Estates Water Service Committee (Bylaw No. 3131)**

M. McCrank provided an overview of Bylaw 4449. He advised there will be two vacancies on the committee, and noted advertisements for vacancies will be posted for 30 days. Nominations will be recommended to the Board by the Electoral Area Director.

- **Verbal discussion to introduce draft Local Service Area Water Conservation Bylaw**

M. McCrank introduced the draft Local Service Area Water Conservation Bylaw, advising it will likely be enacted by Spring 2023. He added that current water conservation measures are voluntary. The new bylaw will bring standardization throughout the local services and the ability to enforce conservation. The draft bylaw will be shared with the committee for review and comment prior to adoption.

6. COMMITTEE BUSINESS

6.1. Project and Operations Update

Staff provided updates on capital projects and operations.

Staff advised information gathered from the System Review Project will provide more information for an Alternative Approval Process (AAP) that will take place in 2023. Discussion will take place with the committee regarding the information that will be presented to the service. Staff advised results are expected next year. Discussion ensued.

Staff responded to questions from the committee regarding water system leaks. Staff advised one of the leaks is located in a problematic location due to terrain, and advised operations staff is working to locate the leak. Additional leaks were noted in other locations in the distribution system and plans are being developed to locate and repair these leaks as well.

6.2. 2021 Annual Report

M. McCrank introduced the 2021 Annual Report.

7. CORRESPONDENCE

There was none.

8. NEW BUSINESS

I. Jesney advised M. McCrank is leaving the Capital Regional District effective September 2022.

The committee thanked M. McCrank for his service.

M. McCrank advised there will be a meeting in November to review the Operating and Capital Budget, and a date will be provided to the committee once determined.

9. ADJOURNMENT

MOVED by R. Noyes, **SECONDED** by W. Mulvin,
That the June 30, 2022 meeting be adjourned at 3:34 pm.

CARRIED

CHAIR

SECRETARY