



Making a difference...together

MINUTES OF A MEETING OF THE SURFSIDE PARK ESTATES WATER SERVICE COMMITTEE Held Thursday, November 28, 2019 in the Main Conference Room, 479 Island Highway, Victoria, BC

PRESENT: Committee Members: L. Vallee (Chair), R. Bougie, W. Mulvin (*via-teleconference*)

Staff: M. McCrank, Senior Manager, Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; L. Xu, Manager Finance Services; S. Orr (recorder)

ABSENT: J. Sutherland, Director Dave Howe

PUBLIC: 1 member

The meeting was called to order at 9:55 a.m.

1. ELECTION OF CHAIR

M. McCrank called for nominations for Chair of the Surfside Park Estates Water Service Committee for a one-year term. Louis Vallee was nominated and agreed to stand. Nominations were called two more times, and hearing none, Louis Vallee was elected as Chair by acclamation.

2. APPROVAL OF AGENDA

MOVED by R. Bougie, **SECONDED** by W. Mulvin,
That the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES OF OCTOBER 30, 2018

MOVED by W. Mulvin, **SECONDED** by R. Bougie,
That the minutes of October 30, 2018 be adopted as circulated.

CARRIED

4. 2020 OPERATING AND CAPITAL BUDGET

M. McCrank introduced the report and provided an overview of the key budget factors influencing the 2020 Operating and Capital Budget as presented in the report.

Staff answered questions from the committee.

MOVED by R. Bougie, **SECONDED** by W. Mulvin,
That the Surfside Park Estates Water Service Committee:

1. Approve the 2020 operating and capital budget as presented, and recommend that the 2019 actual surplus or deficit be balanced on the 2019 transfer to the capital reserve fund and operating reserve fund; and,
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2020 Operating and Capital Budget and the five year Financial Plan for the Surfside Park Estates Water Service as presented.

CARRIED

A discussion took place about tank replacement and capital projects.

Staff answered questions from the committee about the capital projects and five year financial plan.

5. MOTION TO CLOSE THE MEETING

MOVED by R. Bougie, **SECONDED** by W. Mulvin,
That the Surfside Park Estates Water Service Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

CARRIED

The Committee rose from its closed meeting without report at 10:58 a.m.

6. NEW BUSINESS

There was no new business.

7. ADJOURNMENT

MOVED by R. Bougie, **SECONDED** by W. Mulvin,
That the meeting be adjourned at 10:59 a.m.

CARRIED

Chair

Committee Clerk