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**Minutes of the Annual General Meeting of the Surfside Park Estates Water Service Committee**  
**Held Thursday, May, 11, 2017 at the St. Mary Magdalene Church, 360 Georgina Point Road, Mayne Island, BC**

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**PRESENT:**   **Committee Members:** Louis Vallee (Chair), Su Everts, Andrea Mills, Alternate Southern Gulf Islands Regional Director  
                  **Staff:** M. McCrank, Senior Manager, Infrastructure Operations, L. Siemens (recorder)  
                  **10 members of the public**

**ABSENT:**    Jennifer Simmer

The meeting was called to order at 10 a.m.

**1.    Approval of Agenda**

**MOVED** by S. Everts, **SECONDED** by A. Mills,  
That the agenda be approved as distributed.

**CARRIED**

**2.    Adoption of Minutes of Annual General Meeting of May 16, 2016**

**MOVED** by S. Everts, **SECONDED** by L. Vallee,  
That the minutes of the Annual General Meeting of May 16, 2016 be adopted as previously distributed.

**CARRIED**

**3.    Chair's Report**

There was no Chair's report.

**4.    Annual Report**

M. McCrank presented a written report. The following items were addressed:

- Service Description
- Water Supply
- Water Production and Demand
- Drinking Water Quality
- Operational Highlights
- Capital Projects Updates
- Financial Report

**5. Election of Committee Members**

It was noted that the terms for Louis Vallee and Su Everts would expire on June 30, 2017 and an election would be held. There was also a vacancy on the committee with an expiry date of June 30, 2018. Nominations were called for two positions for two-year terms beginning July 1, 2017 and expiring on June 30, 2019 and a position to fill the vacancy for a term beginning immediately after appointment and expiring on June 30, 2018. The following nominations were received.

- Louis Vallee (accepted)
- Kathy Barber (declined)
- Su Everts (accepted)
- Richard Bougie (accepted) to fill the vacant position.

Nominations were called for two more times. There were no further nominations. Richard Bougie, Louie Vallee and Su Everts were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

**6. New Business**

A discussion took place on the following topics.

- Strategic Asset Management Plan
- Leak detection

**7. Adjournment**

**MOVED** by L. Vallee, **SECONDED** by A. Mills,  
That the meeting be adjourned at 11 a.m.

**CARRIED**