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**Minutes of the Annual General Meeting of the Surfside Park Estates Water Service Committee**  
**Held Monday, May, 16, 2016 at the Mayne Island Agricultural Hall, 430 Fernhill Road, Mayne Island, BC**

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**PRESENT:** **Committee Members:** L. Vallee (Chair), S. Everts, W. Mulvin, B. Rochet, D. Howe, Southern Gulf Islands Regional Director  
**Staff:** M. McCrank, Senior Manager, Infrastructure Operations, S. Mason, Manager, Water Engineering and Planning, D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations, P. Dayton, Senior Financial Analyst, L. Siemens (recorder)  
**7 members of the public**

The meeting was called to order at 10:55 a.m.

**1. Approval of Agenda**

**MOVED** by S. Everts, **SECONDED** by B. Rochet,  
That the agenda be approved as distributed.

**CARRIED**

**2. Adoption of Minutes of May 13, 2015**

**MOVED** by B. Rochet, **SECONDED** by W. Mulvin,  
That the minutes of the Annual General Meeting of Ma13, 2015 be adopted as distributed.

**CARRIED**

**3. Chair's Report**

There was no Chair's report.

**4. Annual Report**

M. McCrank presented a written report and a PowerPoint presentation to accompany the report. The following items were addressed:

- Purpose of the Annual General Meeting
- Water Production and Consumption
- Operations
- 2015 Capital Projects and Future
- Water Quality
- 2015 Financial Report
- Water System Problems – Who to Call

D. Howe left the meeting at 11:05 a.m.

A question and answer period followed the presentation. The following items were discussed:

- The need to post water conservation notices as early as possible in the year.
- The need to come forward with options for measuring and mitigating the large amount of unaccounted for water in the Surfside system. CRD staff will bring a staff report to the committee at the next meeting.

**5. Election of Committee Members**

It was noted that the terms for Wesley Mulvin and Bernard Rochet would expire on June 30, 2016 and an election will be held. Nominations were called for two positions for two-year terms beginning July 1, 2016 and expiring on June 30, 2018. Liz Mahady and Jennifer Simmer were nominated and agreed to stand. Nominations were called for two more times. There were no further nominations. Liz Mahady and Jennifer Simmer were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

B. Rochet left the meeting at 11:55 a.m.

**6. New Business**

Discussion took place on the following topics:

- Residential properties repurposed for Bed and Breakfasts. Islands Trust Bylaw referrals are being reviewed by the CRD.

**7. Adjournment**

The meeting was adjourned at 12 p.m.