



Making a difference...together

**Minutes of a Meeting of the Surfside Park Estates Water Service Committee
Held Wednesday, November 28, 2012 in the Main Conference Room, 479 Island Highway,
Victoria, BC**

PRESENT: **Committee Members:** H. Rochet (Chair), Alternate Director D. Masselink, W. Mulvin, B. Rochet, L. Vallee
Staff: J. Poncelet, Senior Financial Analyst, T. Tanton, Senior Manager, Infrastructure Engineering; L. Siemens (recorder)

The meeting was called to order at 11 am.

1. Approval of Agenda

MOVED by W. Mulvin, **SECONDED** by H. Rochet,
That the agenda be approved as previously distributed.

CARRIED

2. Election of Chair

Nominations were called for Chair of the Surfside Park Estates Water Service Committee for a one-year term. H. Rochet was nominated and agreed to stand. There were no further nominations. H. Rochet was acclaimed as chair.

3. Adoption of Minutes of November 2, 2011

The following correction was made to the minutes:

- Correct spelling of Louis in Item 3.

MOVED by H. Rochet, **SECONDED** by W. Mulvin,
That the minutes of November 2, 2011 be adopted as amended.

CARRIED

4. 2013 Operating and Capital Budget

T. Tanton presented a written report and the 2013 operating and capital budget document.

The following changes were made to the budget:

- Reduce contingency by \$2,406 to \$1,962.
- Reduce User Fee by \$2,406 to \$61,011 (same as last year)

MOVED by H. Rochet, **SECONDED** by W. Mulvin,
That the Surfside Park Estates Water Service Committee recommend that the Capital Regional District Board:

1. Approve the 2013 operating and capital budget for the Surfside Park Estates Water Service as amended.
2. Balance the 2012 actual revenue and expense on the 2013 contingency.

CARRIED

Staff were requested to report back to the committee on the line item "Penalties/Sv. Charges."

5. New Business

A discussion took place on prevention of excessive use of water. Staff noted that the committee may wish to consider a water consumption strategy.

6. Adjournment

The meeting was adjourned at 12:03 pm.