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**Minutes of the Surfside Park Estates Water Service Committee
Budget Meeting
Held Wednesday 02 November 2011
CRD Integrated Water Services, Main Conference Room
479 Island Highway, Victoria, BC**

Present: Herbie Rochet (C), Wesley Mulvin, Louis Vallee, Bernard Rochet
CRD Southern Gulf Islands Alternate Electoral Area Director: David Howe
CRD: Ted Robbins, Senior Manager, Water Management, Tim Tanton, Senior Manager,
Infrastructure Engineering, Janice Poncelet, Senior Financial Analyst, Mark Harper,
Manger, Saanich Peninsula and Gulf Islands Oprations, Lorrie Siemens, Recording
Secretary

1. Call to Order

Chair Rochet called the meeting to order at 1 p.m.

2. Approval of Agenda

MOVED by Louis Vallee, **SECONDED** by Wesley Mulvin,
that the agenda of the Surfside Park Estates Water Service Committee of November 2, 2011 be
approved as distributed.

CARRIED

3. Adoption of Minutes of November 24, 2010

MOVED by Louis Vallee, **SECONDED** by Wesley Mulvin,
that the minutes of the Surfside Park Estates Water Service Committee meeting of November 24,
2010 be adopted as distributed.

CARRIED

4. Election of Chair

Nominations were called for Chair of the Surfside Park Estates Water Service Committee for a
one-year term. Herbie Rochet was nominated and agreed to stand. Nominations were called for
two more times, and hearing none, Herbie Rochet was elected by acclamation.

5. 2012 Operating and Capital Budget

Tim Tanton presented a written report, accompanied by the 2012 Committee Review budget
package.

Staff were requested confirm Item 4 on Page 7, report back to the committee by e-mail
correspondence.

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MOVED by Bernard Rochet, **SECONDED** by Wesley Mulvin,

1. That the Capital Regional District Board approve the 2012 operating and capital budget for the Surfside Park Estates Water Service as presented; and
2. That the Capital Regional District Board authorize an increase in the user charge for the Surfside Park Estates Water Service as required to balance the 2012 budget; and
3. That the Surfside Park Estates Water Service 2011 actual revenue and expense be balanced on 2011 transfer to the capital reserve fund.

CARRIED

6. Adjournment

The meeting was adjourned at 2 p.m.