



Making a difference...together

**MINUTES OF A MEETING OF THE Sticks Allison Water Local Service Committee, held Thursday, June 30, 2022 at 1 p.m., In the Goldstream Conference Room, 479 Island Highway, Victoria, BC**

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**PRESENT: Committee Members:** B. Russell (Chair); J. Fenby (EP); C. Menyhart (EP); H. Schofield (EP)

**Staff:** M. McCrank, Senior Manager, Wastewater Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; M. Risvold, Committee and Administrative Clerk (recorder)

**REGRETS:** P. Brent, Acting Electoral Area Director

EP = Electronic Participation

The meeting was called to order at 1:00 pm.

**1. APPROVAL OF AGENDA**

**MOVED** by J. Fenby, **SECONDED** by C. Menyhart,  
That the agenda be approved.

**CARRIED**

**2. ADOPTION OF MINUTES**

**MOVED** by J. Fenby, **SECONDED** by H. Schofield,  
That the minutes of the February 24, 2022 meeting be adopted.

**CARRIED**

Staff responded to a question from the committee regarding placing plywood protection over the asbestos cement (AC) pipes to avoid damage when very heavy vehicles, such as construction equipment, drive over top. Staff advised there is no evidence the pipes or a joint in the pipes is at undue risk from vehicle traffic, even if by large machines.

**3. CHAIR'S REMARKS**

The Chair provided the following remarks:

- Climate change effecting the weather pattern
- Good water quality
- Thanked staff for addressing the committee's concerns

The committee requested receiving meeting notices and draft minutes earlier. Staff advised the standard is to produce the agenda and materials 72 hours prior to the meeting.

**4. PRESENTATIONS/DELEGATIONS**

There were none.

## 5. SENIOR MANAGER'S REPORT

- **Bylaw No. 4448 – A Bylaw to Amend Appointments for the Sticks Allison Water Local Service Committee (Bylaw No. 2558)**

M. McCrank provided an overview of Bylaw 4448. He advised there will be two vacancies on the committee, and noted advertisements for vacancies will be posted in September for 30 days. Nominations will be recommended to the Board by the Electoral Area Director. The term will be for two years beginning January 1 of the subsequent year until December 31 of the following year. An overview was provided to the committee on the authority and expectations of committees. A meeting will take place in November to review the Operating and Capital Budget, and a date will be provided to the committee when has been determined.

- **Verbal discussion to introduce draft Local Service Area Water Conservation Bylaw**

M. McCrank introduced the draft Local Service Area Water Conservation Bylaw, advising it will likely be enacted in Spring 2023. He added that current water conservation measures are voluntary. The new bylaw will bring standardization throughout the local services and the ability to enforce conservation. The draft bylaw will be shared with the committee for review and comment prior to adoption.

Discussion ensued regarding rainwater conservation tanks.

## 6. COMMISSION BUSINESS

### 6.1. Project and Operations Update

Staff provided updates on capital projects and operations.

Discussion ensued regarding the number of connections in the water service.

Staff responded to a question from the committee regarding a previous leak. Staff advised a moderate to large leak can significantly impact a small system in terms of raw water resources and storage volumes.

Staff advised the Aquifer Impact Study (22-02) will be removed from the 2023 budget and noted that the October 26, 2021 minutes reflect postponing the study. Discussion ensued, during which all committee members expressed that they were strongly against funding a local Aquifer Impact study.

### 6.2. 2021 Annual Report

M. McCrank introduced the 2021 Annual Report.

Staff responded to a question from the committee regarding production, demand and water sampling. Staff advised there has not been a need to introduce a proactive leak detection program for the service, and a major leak caused an increase in non-revenue water in 2021. The aquifer level is above average for July, however staff recommend the community remains vigilant with water conservation.

Stage 1 voluntary water conservation measures remain in the area. Water samples are taken quarterly, and the location is based on risk assessment. The production meter is read monthly and consumption is quarterly. Staff will review the ability of adding the metals water quality table to the website.

Discussion ensued regarding:

- Water supply level above average
- Manganese sampling location
- Frequency of sampling minerals
- Monthly connection readings

## **7. CORRESPONDENCE**

There was none.

## **8. NEW BUSINESS**

I. Jesney advised M. McCrank is leaving the CRD effective September 2022.

The Chair thanked M. McCrank for his service.

## **9. ADJOURNMENT**

**MOVED** by B. Russell, **SECONDED** by J. Fenby,  
That the June 30, 2022 meeting be adjourned at 2:00 pm.

**CARRIED**

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**CHAIR**

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**SECRETARY**