



Making a difference...together

**MINUTES OF THE STICKS ALLISON WATER LOCAL SERVICE COMMITTEE**  
**Held Monday, November 18, 2019 in the Main Conference Room, 479 Island Highway,**  
**Victoria, BC**

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**PRESENT: Committee Members:** J. Fenby, Director Howe, D. Knight, P. Ramsay, G. Menhart (10:16 am.)

**Staff:** M. McCrank, Senior Manager, Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations; L. Xu, Manager, Financial Services; D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations; S. Orr (recorder)

The meeting was called to order at 10:00 am.

**1. ELECTION OF CHAIR**

Nominations were called for election of Chair for the Sticks Allison Water Local Service Committee for a one-year term. Patrick Ramsay was nominated and agreed to stand. Nominations were called two additional times, and hearing none, Patrick Ramsay was elected Chair by acclamation.

**2. APPROVAL OF AGENDA**

**MOVED** by D. Howe, **SECONDED** by D. Knight,  
That the agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES OF OCTOBER 29, 2018**

**MOVED** by D. Howe, **SECONDED** by D. Knight,  
That the minutes of October 29, 2018 be adopted.

**CARRIED**

**4. 2020 OPERATING AND CAPITAL BUDGET**

M. McCrank spoke to the report and provided a summary of the key budget factors influencing the 2020 Operating and Capital Budget.

A discussion took place about operations, maintenance and capital projects related to the water service.

A discussion took place about the Aquifer Impact Study.

The Committee asked staff to contact the Province regarding new wells in the water service area which could have impacted the service.

**MOVED** by D. Knight, **SECONDED** by G. Menyhart,

That the Sticks Allison Water Local Service Committee:

1. Approve the 2020 operating and capital budget as presented, and recommend that the 2019 actual surplus or deficit be balanced on the 2019 transfer to the Capital Reserve Fund; and,
2. Recommend that the Electoral Areas Committee recommend that the CRD Board approve the 2020 Operating and Capital Budget and the five year Financial Plan for the Sticks Allison Water Service as presented.

**CARRIED**

**5. NEW BUSINESS**

A discussion took place about the water system.

**6. ADJOURNMENT**

**MOVED** by P. Ramsay, **SECONDED** by J. Fenby,  
That the meeting be adjourned at 10:58 am.

**CARRIED**

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Chair

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Secretary