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**Minutes of the Annual General Meeting of the Sticks Allison Water Local Service Committee**

**Held August 13, 2016 at the Galiano Island Community Library, 1290A Studies Bay Road, Galiano Island, BC**

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**PRESENT:** **Committee Members:** B. Russell, P. Ramsay, M. Serink, Southern Gulf Islands Regional Director, Dave Howe

**Staff:** I. Jesney, Senior Manager, Infrastructure Engineering; M. McCrank, Senior Manager, Infrastructure Operations, S. Mason, Manager, Water Engineering and Planning, M. Cowley, Manager, Wastewater Engineering and Planning, D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations, P. Dayton, Senior Financial Analyst, L. Siemens (recorder)  
10 Members of the Public

**ABSENT:** D. Knight (Chair)

B. Russell assumed the chair in the absence of D. Knight.

The meeting was called to order at 9 am.

**1. Approval of Agenda**

**MOVED** by P. Ramsay, **SECONDED** by M. Serink,  
That the agenda be approved as previously circulated.

**CARRIED**

**2. Adoption of Minutes of Annual General Meeting of July 30, 2015**

**MOVED** by P. Ramsay, **SECONDED** by Russell,  
That the minutes of the Annual General Meeting of July 30, 2015 be adopted as circulated.

**CARRIED**

**3. Chair's Report**

B. Russel reported on the following topics:

- Thanked the operations crew for their work with the recent leak.
- Requested explanations regarding the proposed ground water study and water audit and asked staff to address the items when presenting the annual report.
- Remarked that the taste of the water is very good.

Staff responded to questions from the committee.

**4. Annual Report**

M. McCrank presented a written report and a PowerPoint presentation.

The following topics were addressed:

- Purpose of Annual General Meeting
- Background
- Water Production and Demand
- Operations
- Capital Projects
- Water Quality
- Financial Report – 2015 (Presented by P. Dayton)

Discussions took place on the following topics:

- Use of water from the aquifer by others not on the Sticks Allison water system.
- The feasibility of providing consumption comparisons by lot.
- Proposed ground water study and water audit.

Staff advised that consumption for the individual's service is provided on their utility bill and that due to privacy concerns the consumption showing consumption of all services cannot be reported.

**MOVED** by P. Ramsay, **SECONDED** by M. Serink,  
That staff prepare a report to be presented at the budget meeting defining costs associated with providing a quarterly mean level for the entire service consumption and the individual level of water consumption on the water bills.

**CARRIED**

## **5. Election of Committee Members**

B. Russell advised that the terms for Patrick Ramsay and Douglas Knight were expiring on October 31, 2016 and then called for nominations for a term beginning November 1, 2016 and expiring on October 31, 2018.

P. Ramsay and D. Knight were nominated. P. Ramsay agreed to stand. D. Knight was not in attendance and had advised B. Russell that he would stand if nominated. Nominations were called for two more times and hearing none, P. Ramsay and D. Knight were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

## **6. New Business**

An inquiry was made on subsidies for water catchment. Staff advised that water catchment was not part of the Sticks Allison water service mandate and that inquiries should be made through the Southern Gulf Island Regional Director.

## **7. Adjournment**

The meeting was adjourned at 10:25 am.