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**Minutes of the Annual General Meeting of the Sticks Allison Water Local Service Committee**

**Held August 17, 2012 at the Galiano Lions Hall, Burrill Road, Galiano Island, BC**

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**PRESENT:** **Committee Members:** D. Knight (Chair), Southern Gulf Islands Regional Director, D. Howe, A. Finlayson, B. Russell, J. Stephenson  
**Staff:** T. Tanton, Senior Manager, Infrastructure Engineering; L. Siemens (recorder)  
Four Members of the Public

The meeting was called to order at 10:25 am by A. Finlayson, acting as Chair.

**1. Approval of Agenda**

**MOVED** by B. Russell, **SECONDED** by D. Knight,  
That the agenda be approved as previously circulated.

**CARRIED**

**2. Adoption of Minutes of Annual General Meeting of August 27, 2011**

**MOVED** by A. Finlayson, **SECONDED** by B. Russell,  
That the minutes of the Annual General Meeting of August 27, 2011 be adopted as previously circulated.

**CARRIED**

**3. Chair's Report**

A report was not provided by the Chair.

The committee requested that staff provide a semi-annual financial report to committee members.

**4. Annual Report**

T. Tanton presented a written report. The following items were addressed:

- Water Supply and Demand
- Water Quality – 2011
- Operations
- Financial Report – 2011

A question and answer period followed. The following topics were addressed:

- Age of water system
- Strategic Asset Management Plan

- Availability of grant opportunities
- Consumption based billing

The committee requested that the graph showing *water production by month* be included in future annual reports, as it was in the past. It was also requested that the 2011 graph be forwarded to them.

**MOVED** by D. Knight, **SECONDED** by J. Stephenson,  
That the Annual Report for the Sticks Allison Water Local Service Committee be received for information.

**CARRIED**

**5. Election of Officers**

Staff advised that the terms for Alex Finlayson and Douglas Knight were expiring on October 31, 2012 and that an election would be held to fill the positions for a term beginning November 1, 2012 and expiring on October 31, 2014.

Douglas Knight and Alex Finlayson were nominated and agreed to stand. Nominations were called for two more times, and hearing none, Douglas Knight and Alex Finlayson were elected by acclamation. Their names will be forwarded to the CRD Board for appointment.

**6. New Business**

There was no new business

**7. Adjournment**

The meeting was adjourned at 2:30 pm.