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**Minutes of the Sticks Allison Water Local Service Committee  
Held Monday, December 12, 2011  
CRD Integrated Water Services, Main Conference Room  
479 Island Highway, Victoria, BC**

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**Present:** Douglas Knight, Justin Stephenson, Brian Russell  
CRD Alternate Electoral Area Director: David Howe  
CRD Staff: Ted Robbins, Senior Manager, Water Management, Tim Tanton, Senior  
Manager, Infrastructure Engineering, Brian MacDonald, Manager, Financial Planning and  
Treasury Mark Harper, Manager, Saanich Peninsula and Gulf Islands Operations , Lorrie  
Siemens (Recorder)

**Regrets:** Alex Finlayson

**1. Call to Order**

The meeting was called to order at 2:34 p.m.

**1a) Election of Chair**

Nominations were called for Chair of the Sticks Allison Water Local Service Committee for a one-year term. Douglas Knight was nominated and agreed to stand. There were no further nominations. Douglas Knight was elected as chair.

**2. Approval of Agenda**

The following item was added to the agenda:

1a) Election of Chair

**MOVED** by Douglas Knight, **SECONDED** by Justin Stephenson,  
that the agenda of the Sticks Allison Water Local Service Committee meeting of December 12,  
2011 be approved as amended.

**CARRIED**

A discussion was held on the possibility of conducting meetings by video conference.

**3. Adoption of Minutes of November 26, 2010**

**MOVED** by Brian Russell, **SECONDED** by Justin Stephenson,  
that the minutes of the Sticks Allison Water Local Service Committee meeting of November 28,  
2010 be adopted as presented.

**CARRIED**

**4. 2012 Operating and Capital Budget**

Staff presented a written report and the 2012 Operating and Capital budget documents.

The committee expressed their concerns that they are responsible for salaries of \$40,000 elsewhere than on the island.

Staff described labour costs for the Sticks Allison water service area.

The following changes were made to the budget:

- Remove \$1,728 - water quality oversight.
- Set user fee at \$1066.

Staff were requested to forward the VIHA directive regarding water quality reporting to the committee.

**MOVED** by Brian Russell, **SECONDED** by Justin Stephenson, that the Sticks Allison Water Local Service Committee recommend that the Capital Regional District Board approve the 2012 operating and capital budget for the Sticks Allison water local service as amended.

**CARRIED**

**MOVED** by Brian Russell, **SECONDED** by Justin Stephenson, that the Sticks Allison Water Local Service Committee recommend that the Capital Regional District Board authorize an increase in the user charge for the Sticks Allison water local service as required to balance the 2012 budget.

**CARRIED**

**MOVED** by Justin Stephenson, **SECONDED** by Brian Russell, that the Sticks Allison Water Local Service Committee recommend that the Capital Regional District Board balance the 2011 actual revenue and expense on the 2012 contingency.

**CARRIED**

**5. Adjournment**

The meeting was adjourned at 3:25 p.m.